

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, SEPTEMBER 4, 2018, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Steve Effros; Councilmember Chase Hinderstein; Councilmember Regan McDonald; Councilmember Melissa Milne; Councilmember Darrell Poe.

Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.

The Regular Meeting was called to order by Mayor Hollaway at 7:30 PM.

Order of Business:

1. Report of the Town Clerk:

a. Approval of the Minutes (previous regular meetings and any special meetings).

- **Mayor Hollaway moved to accept the August 2018 Minutes as revised, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

2. Report of the Treasurer.

See attached report.

Mayor Hollaway moved to accept the Treasurer's Report as presented, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.

3. Citizen's Remarks.

Marcus Silva: Submitted photos of a property on School Street with bags of trash on the premises and noted that "nothing ever seems to be done." Councilmember Poe replied that a professional trash removal service has been engaged and the issue is being addressed.

4. Unfinished Business:

a. Town Trash Management Plan – Update

Laura McDonald, Chair of the Committee on the Environment (COTE) reported on her efforts to solicit bids from several companies for the needed services. She hopes to have estimates to provide for the October meeting.

b. Discussion of Town Code Violations – Update.

Councilmember McDonald reported that he has been in communication with a family member of the property owner, who has responded favorably to correcting the code violations and working with the Special Projects Committee on the Main Street enhancement project. Communications with this individual will continue, as the Council works toward resolving the issues.

5. Reports of Special Committees.

None.

6. Reports of Standing Committees:

a. Planning Commission.

See attached report.

- **Councilmember Milne moved to approve the recommendations of the Planning Commission to approve a Use Permit for Coppermine Realty, seconded by Mayor Hollaway. The motion was approved by poll vote, 6-0.**
- **Councilmember Milne moved to approve the recommendations of the Planning Commission to approve a Use Permit for Wheelhouse Yoga, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**
 - i. Proposed 20 Foot High Fence Around Dominion Substation.
See attached application.

Councilmember Milne presented the answers that Dominion submitted in response to questions from the Town's Planning Commission.

Mayor Hollaway reported on the results of additional soil testing performed after the recent spill and noted that only one test came back positive for the presence of a hydrocarbon.

ii. Discussion of Proposed Ordinance Changes regarding Lot Line Adjustments.

The Planning Commission would like to defer until next month.

b. Architectural Review Board.

Councilmember McDonald reported that a fence has been approved for one of the properties near the Pump & Haul station. The ARB also received two applications that were tabled pending additional drawings.

c. Other Committees:

i. Streetscape Committee: Streetscape Right of Way Process – Real Estate Approvals and Proposal for Utility Assessment/Coordination/Design - Update.

Councilmember McDonald reported that January 31st, 2019 is the deadline to acquire easements for the project. The Special Projects Committee is working to hire a VDOT-approved appraiser. The Committee has determined that some parcels may be eligible for an appraisal waiver.

- **Councilmember McDonald moved to approve the hiring of an appraiser at an expense not to exceed \$5,000, seconded by Mayor Hollaway. The motion was approved by roll-call: Hinderstein: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Effros: Aye; Poe: Aye.**

Councilmember McDonald asked the Council if the removal/relocation of the utility poles on the Peterson side of the street is desired. The cost for coordination of the relocation could be \$35,000 per pole. The Council asked Councilmember McDonald to contact Jim Chesley for the purpose of interfacing with NOVEC with respect to possible cost figures. The project design will proceed as if the poles will remain, for the time being.

ii. Haunted Trail – Update and Request for Advance Funds Approval.

- **Councilmember Poe moved to authorize a banner over Main Street for the event, as has been done in the past, to be erected two weeks before and to be removed one week after, seconded by Councilmember Milne. The motion was approved by poll vote, 6-0.**

iii. Communications Committee – New Town Website Official Launch – Request for Approval.

The Council advised that the launch of the new website, along with the de-commissioning of the old website can and should proceed, with notices sent to the community at the appropriate time, in the usual manner.

7. New Business:

a. LOVE Sculpture for Clifton Day – October 5-11, 2018

Councilmember Milne reported on the details of having the LOVE sculpture placed in Ayre Square, which will coincide in part with Clifton Day.

- **Councilmember Milne moved to approve the CBA’s request to place sculpture in Ayre Square from October 5th through the 11th, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

b. Vultures at Clifton Café Dumpsters – Frequency of Trash Pick Up.

Councilmember Hinderstein reported that the restaurant owner has addressed the issue with the vendor and with staff so that the problem should not re-occur.

c. Parking Spaces in Front of Caboose.

Some individuals have expressed their view that the parallel parking spaces in front of the caboose are undesirable because the parked cars obstruct the view of the historic landmark. Sheldon Hofferma replied that historically, even when not striped, cars would park in front of the caboose, and that the striping prevents cars from parking head-on (perpendicular) alongside the caboose. Councilmember McDonald added that the parking spot adjacent to the dumpster in the lot should be designated as “compact car only.”

d. Town Sign Policy – Reminder/Refresher.

The Council reiterated that the placement of signs of any kind on Town property or in the Town’s rights of way is strictly prohibited.

8. Adjournment.

- **Mayor Hollaway moved to adjourn, seconded by Vice Mayor Effros. The motion was approved by poll vote, 6-0.**

The meeting was adjourned at 8:54 PM.



Amanda Christman <cliftonclerkva@gmail.com>

September 4, 2018 Town Council Meeting - Treasurer's Report for period ended 08/31/18

1 message

Marilyn Lane Barton <clifton.treasurer@cox.net>

Mon, Sep 3, 2018 at 1:31 PM

To: "William R. Hollaway, Ph.D." <WHollaway77@gmail.com>, mcdonald.regan@gmail.com, Melissa Milne <Melissa.milne9@gmail.com>, darrell.poe@gmail.com, Steve Effros <Steve@effros.com>, chasehinderstein@gmail.com
Cc: cliftonclerkva@gmail.com, "Barton, Marilyn" <mbarton@comres.org>

Hello everyone,

Attached are the **Financial Reports for the period ended August 31, 2018**. The Financial Reports include:

- The Summary of **Cash Balances Report as of August 31, 2018** reflects total funds of **\$1,178,033.84**. See the detailed Cash Balance Report.
- **Profit & Loss Summary by Fund** for period ended 08/31/2018. **Highlights of August** transactions are noted on this summary report. The main items for the month include:

NOTES: *Only major items are highlighted at the Town Council's request. Please refer to the P&L Detail Export - if additional detail is needed, please let me know.*

Haunted Trail Income: The first sponsorship was received in the amount of \$750 in support of the Oct 2018 Haunted Trail event.

Taxes & Permits Revenue: Includes the first FY19 payment of \$838 for Vehicle Registration Fees received from Fairfax County for July.

Contractual Expenses - The July payment of \$1,787.50 to Gordon Associates for Planning Commission consultation regarding the Barn Expansion by the CBA, has not cleared the bank. The Treasurer requested that the check be voided and returned. Once resolved, the invoice will be forwarded to the CBA. Also of note, the YTD reflects insurance payment of \$5,809 for FY19 insurance coverage which was paid in June.

Other Expense reflects payment to McGee Civil Construction for repair of the 8-acre park bridge in the amount of \$6,250 & advance of 50% or \$1,775 for the Caboose and \$700 for the Main St Bridge Railings to Florencio Contreras as approved by the Town Council.

CIF Income reflects payment by the Commonwealth of Va., VDOT for the Town's Invoice #5 to VDOT for the Streetscape Project.

CIF Expense reflects payment of J2Engineering invoice 11669 for the Streetscape Project.

- **Supplemental Detail Reports are provided as follows:**
- **Profit & Loss Detail Export** Report for period ended 08/31/2018. Given the lag timing of receipts of revenues and invoiced expenses, some transactions have been accrued to FY18 activity. These include Sales Tax Revenues and Utility Expenses, among others. This report provides the detailed accounts that are summarized on the P&L Summary by Fund Report.
- **NOTE regarding the FY18 Audit Engagement Agreement** – The site work audit is scheduled for September 6 – 7.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton

Treasurer

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

Cell: 703-678-8607



2018 08 31 Financial Reports.xlsx

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Town of Clifton
Cash Balances Report

ASSETS	8/31/2018	<u>Bank Rates Effective July 31, 2018</u>			<u>Negotiated Increases</u>
		CD Term	Maturity Date	APR %	
Current Assets					
Checking/Savings					
John Marshall Bank CDs	304,088.49	1 yr	7/31/2018	2.25%	Up from 1.17% @ 7/31/18
John Marshall Bank CDs	211,475.68	18 months	9/19/2019	1.56%	Up from 1.19% @ 3/19/18
C.D. - United Bank 1	100,504.11	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 2	100,504.11	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 3	100,504.11	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 4	100,504.11	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
United Bank - Events Acct	100.00				
Checking-United Bank	2,712.46	Min Bal \$2,500	"Chairman's Club"	0.10%	
Investments-LGIP	941.65				
Money Market Savings-United	252,295.92		7/31/2018	1.59%	Up from .20% @ 7/31/18
Security Deposit - United Bank	4,403.20				
Total Checking/Savings	1,178,033.84				

NOTE: The Treasurer worked with both of the Town's Banks to secure the best investment return.

Town of Clifton Profit & Loss Budget Performance August 2018

	Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
Income					
	0.00	0.00	0.00	0.00	11,000.00
	0.00	0.00	0.00	0.00	0.00
	0.00	600.00	0.00	1,100.00	11,100.00
	0.00	500.00	0.00	1,000.00	6,000.00
1	750.00	0.00	750.00	0.00	35,000.00
	1,129.43	1,083.33	1,764.73	2,166.70	13,000.00
	0.00	0.00	0.00	50.00	50.00
	0.00		0.00		0.00
	1,900.00	2,833.33	4,800.00	5,666.70	34,000.00
2	2,685.46	3,958.33	3,632.49	9,616.70	104,200.00
	6,464.89	8,974.99	10,947.22	19,600.10	214,350.00
Gross Profit					
	6,464.89	8,974.99	10,947.22	19,600.10	214,350.00
Expense					
	0.00	83.33	0.00	166.70	1,000.00
	2.07	0.00	2.07	0.00	0.00
	271.32	573.33	271.32	1,546.70	7,280.00
3	1,150.36	7,812.52	9,666.93	57,174.80	159,800.00
	0.00	0.00	0.00	0.00	15,000.00
	0.00	0.00	0.00	0.00	0.00
4	8,725.00	0.00	8,725.00	7,500.00	7,500.00
	5,000.00	5,395.22	10,000.00	10,790.40	66,743.00
	0.00		0.00		0.00
	15,148.75	13,864.40	28,665.32	77,178.60	257,323.00
Net Income					
	(8,683.86)	(4,889.41)	(17,718.10)	(57,578.50)	(42,973.00)
CIF FUNDS:					
CIF Income					
5	4,556.28	60,625.00	4,556.28	121,250.00	727,500.00
CIF Expenses					
6	4,273.98	60,625.00	23,756.02	594,250.00	1,200,500.00
Net Income - CIF Funds					
	282.30	0.00	(19,199.74)	(473,000.00)	(473,000.00)
Consolidated Net Income					
	(8,401.56)	(4,889.41)	(36,917.84)	(530,578.50)	(515,973.00)

NOTES & Highlights: Only major items are highlighted at the Town Council's request. For details refer to the P&L Detail Export tab.

- 1 **Haunted Trail Income:** One sponsorship received for \$750 in support of the Oct 2018 Haunted Trail Event.
- 2 **Taxes & Permits Revenue:** Includes Vehicle Registration Fees from Fairfax County for July in the amount of \$838.

Town of Clifton
Profit & Loss Budget Performance
August 2018

Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
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Contractual Expenses - The July payment of \$1,787.50 to Gordon Associates for Planning Commission consultation regarding the Barn Expansion by the CBA, has not cleared the bank. The Treasurer requested that the check be voided and returned. Once resolved, the invoice will be forwarded to the CBA. Also of note, the YTD reflects insurance payment of \$5,809 for FY19 insurance coverage which was paid in June.

3

Other Expense reflects payment to McGee Civil Construction for repair of the 8 acre park bridge in the amount of \$6,250 & advance of 50% or \$1,775 for the Caboose and \$700 for the Main St Bridge Railings to Florencio Contreras as approved by the Town Council.

4

CIF Income reflects payment by the Commonwealth of Va., VDOT for the Town's Invoice #5 to VDOT for the Streetscape Project.

5

CIF Expense reflects payment of J2 Engineering invoice 11669 for the Streetscape Project.

6

Town of Clifton
Profit & Loss Budget Performance
August 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
3			Income										
4			State Funding										
5			Fire Program Funds					0.00	0.00	0.00	0.00	0.00	11,000.00
6			Total State Funding					0.00	0.00	0.00	0.00	0.00	11,000.00
7			CIF - Capital Improvements Fund										
8			Grants										
9			Federal										
10			ISTEA-Clifton Streetscape					0.00	12,125.00	0.00	24,250.00	24,250.00	145,500.00
11			Total Federal					0.00	12,125.00	0.00	24,250.00	24,250.00	145,500.00
12			VDOT- MAP21 Streetscape Phase 2					4,556.28	48,500.00	4,556.28	97,000.00	97,000.00	582,000.00
13			Total Grants					4,556.28	60,625.00	4,556.28	121,250.00	121,250.00	727,500.00
14			Total CIF - Capital Improvements Fund					4,556.28	60,625.00	4,556.28	121,250.00	121,250.00	727,500.00
15			Clifton Public Parking Rental					0.00	0.00	0.00	0.00	0.00	0.00
16			Committees Fundraising										
17			Homes Tour Income					0.00	0.00	0.00	0.00	0.00	5,000.00
18			Council of the Arts										
19			Clifton Film Festival					0.00	500.00	0.00	1,000.00	1,000.00	6,000.00
20			Annual Summer Play Event					0.00	0.00	0.00	0.00	0.00	0.00
21			Calendar Sales					0.00	0.00	0.00	0.00	0.00	0.00
22			Community Arts Programs-CGT inc					0.00	0.00	0.00	0.00	0.00	0.00
23			Total Council of the Arts					0.00	500.00	0.00	1,000.00	1,000.00	6,000.00
24			Environmental Committee										
25			Environmental Event					0.00	0.00	0.00	0.00	0.00	0.00
26			Total Environmental Committee					0.00	0.00	0.00	0.00	0.00	0.00
27			Parks Committee										
28			Park Rental					0.00	100.00	0.00	100.00	100.00	100.00
29			Total Parks Committee					0.00	100.00	0.00	100.00	100.00	100.00
30			Total Committees Fundraising					0.00	600.00	0.00	1,100.00	1,100.00	11,100.00
31			Community Hall Revenues										
32			Community Hall Rentals					0.00	500.00	0.00	1,000.00	1,000.00	6,000.00
33			Total Community Hall Revenues					0.00	500.00	0.00	1,000.00	1,000.00	6,000.00
34			Haunted Trail Event					750.00	0.00	750.00	0.00	0.00	35,000.00
35			Interest Income					1,129.43	1,083.33	1,764.73	2,166.70	2,166.70	13,000.00
36			Other Income					0.00	0.00	0.00	50.00	50.00	50.00
37			PC - Reimbursements					0.00		0.00			0.00
38			Pink House Rental					1,900.00	2,833.33	4,800.00	5,666.70	5,666.70	34,000.00
39			Tax and Permits Revenue										
40			ARB Permits					270.00	0.00	370.00	100.00	100.00	100.00
41			BPOL tax					0.00	0.00	0.00	0.00	0.00	46,000.00
42			Cigarette Tax					179.62	191.67	371.35	383.30	383.30	2,300.00
43			Communications Sales Tax -Va					430.43	450.00	857.65	900.00	900.00	5,400.00
44			Franchise Fees - Cox & Verizon					622.42	316.67	622.42	633.30	633.30	3,800.00
45			Motor Vehicle Tags					838.42	0.00	838.42	0.00	0.00	9,000.00
46			Railroad Tax					0.00	0.00	3.08	1,600.00	1,600.00	1,600.00
47			Sales Tax					0.00	2,833.33	0.00	5,666.70	5,666.70	34,000.00
48			Use Permits					225.00	58.33	450.00	116.70	116.70	700.00

Town of Clifton
Profit & Loss Budget Performance
August 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
49								Utility Consumption Tax	119.57	108.33	119.57	216.70	1,300.00
50								Total Tax and Permits Revenue	2,685.46	3,958.33	3,632.49	9,616.70	104,200.00
51								Total Income	11,021.17	69,599.99	15,503.50	140,850.10	941,850.00
52								Gross Profit	11,021.17	69,599.99	15,503.50	140,850.10	941,850.00
53								Expense					
54								Citizens' Recognition Expense	0.00	83.33	0.00	166.70	1,000.00
55								Bank Service Charges	2.07	0.00	2.07	0.00	0.00
56								CIF Expenses					
57								Hist Property Acquisition & Imp	0.00	0.00	0.00	50,000.00	50,000.00
58								Engineering /Design - Sidewalks	0.00	0.00	0.00	3,000.00	3,000.00
59								Caboose Renovation	0.00	0.00	0.00	15,000.00	15,000.00
60								CIF - Land Purchase	0.00	0.00	0.00	300,000.00	300,000.00
61								Clifton Creek Park - Trails	0.00	0.00	0.00	20,000.00	20,000.00
62								RR Siding Parking Facility	0.00	0.00	0.00	35,000.00	35,000.00
63								Special Projects Committee					
64								Dev. of Streetscape Phase 2	4,273.98	60,625.00	23,756.02	121,250.00	727,500.00
65								Total Special Projects Committee	4,273.98	60,625.00	23,756.02	121,250.00	727,500.00
66								Storage Facility	0.00	0.00	0.00	50,000.00	50,000.00
67								Total CIF Expenses	4,273.98	60,625.00	23,756.02	594,250.00	1,200,500.00
68								Commodities					
69								Office Equipment	216.97	41.67	216.97	83.30	500.00
70								Computer Supplies	0.00	106.67	0.00	213.30	1,280.00
71								Copies	0.00	83.33	0.00	166.70	1,000.00
72								Internet Service	0.00	0.00	0.00	300.00	300.00
73								License Plates	0.00	0.00	0.00	100.00	100.00
74								Miscellaneous	0.00	0.00	0.00	0.00	0.00
75								Miscellaneous - Commodities	0.00	208.33	0.00	416.70	2,500.00
76								Office Supplies	50.85	83.33	50.85	166.70	1,000.00
77								Postage and Delivery	3.50	50.00	3.50	100.00	600.00
78								Total Commodities	271.32	573.33	271.32	1,546.70	7,280.00
79								Contractual					
80								Fire Program	0.00	0.00	0.00	0.00	11,000.00
81								Caboose Expenses					
82								Caboose Equipment	0.00	0.00	0.00	500.00	500.00
83								Caboose Maintenance	0.00	0.00	0.00	1,500.00	1,500.00
84								Total Caboose Expenses	0.00	0.00	0.00	2,000.00	2,000.00
85								Community Hall Expenses					
86								C.H.-Cleaning	0.00	166.67	0.00	333.30	2,000.00
87								C.H.-Equipment & Supplies	0.00	62.50	0.00	125.00	750.00
88								C.H.-General Maintenance	0.00	0.00	0.00	0.00	0.00
89								C.H.-Management Fee	0.00	125.00	0.00	250.00	1,500.00
90								C.H. - Electric	242.74	666.67	242.74	1,333.30	8,000.00
91								C.H. Floors	0.00	166.67	0.00	333.30	2,000.00
92								CH-Equip Replacement & Hall Ref	0.00	0.00	0.00	0.00	0.00
93								C.H. Interior Improvements	0.00	416.67	0.00	833.30	5,000.00
94								Total Community Hall Expenses	242.74	1,604.18	242.74	3,208.20	19,250.00

Town of Clifton
Profit & Loss Budget Performance
August 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
95								Dues and Subscriptions					
96								Conference Attendance	0.00	0.00	0.00	500.00	500.00
97								Va. Municipal League	0.00	0.00	408.00	600.00	600.00
98								Dues and Subscriptions - Other	0.00	83.33	0.00	166.70	1,000.00
99								Total Dues and Subscriptions	0.00	83.33	408.00	1,266.70	2,100.00
100								Insurance	0.00	0.00	5,809.00	7,000.00	7,000.00
101								Legal Advertising	0.00	166.67	0.00	333.30	2,000.00
102								Mayoral Reimbursement	0.00	41.67	0.00	83.30	500.00
103								Miscellaneous	0.00	208.33	0.00	416.70	2,500.00
104								Professional Fees					
105								Accounting	0.00	0.00	0.00	0.00	7,500.00
106								Legal Fees	0.00	2,500.00	0.00	5,000.00	30,000.00
107								Total Professional Fees	0.00	2,500.00	0.00	5,000.00	37,500.00
108								Rent					
109								Ayre Square Rental	0.00	0.00	0.00	750.00	1,500.00
110								Railroad Siding Rental	0.00	0.00	0.00	1,700.00	1,700.00
111								Total Rent	0.00	0.00	0.00	2,450.00	3,200.00
112								Town Assoc of Northern Va Event	0.00	0.00	0.00	600.00	600.00
113								Town Facilities					
114								Ayre Square Maintenance	0.00	41.67	0.00	83.30	500.00
115								Pink House Expenses					
116								Pink House Maintenance	0.00	0.00	0.00	0.00	0.00
117								Pink House Repairs	0.00	416.67	0.00	833.30	5,000.00
118								Total Pink House Expenses	0.00	416.67	0.00	833.30	5,000.00
119								Town Handyman - 1099 vendor	0.00	500.00	0.00	1,000.00	6,000.00
120								Total Town Facilities	0.00	958.34	0.00	1,916.60	11,500.00
121								Town Government					
122								Architectural Review Board	0.00	0.00	0.00	300.00	300.00
123								Beautification Comm.					
124								Banner Replacement	0.00		397.69		
125								Christmas Tree Lighting Event	0.00	0.00	0.00	0.00	1,000.00
126								Flower Receptacles	0.00	0.00	0.00	800.00	800.00
127								Railroad Siding Boxes-plantings	0.00	0.00	0.00	1,000.00	1,000.00
128								Total Beautification Comm.	0.00	0.00	397.69	1,800.00	2,800.00
129								Planning Commission					
130								Consulting-Capital/Town & Zng	0.00	250.00	0.00	500.00	3,000.00
131								General Admin Costs	0.00	0.00	0.00	300.00	300.00
132								General Consulting	0.00	333.33	1,787.50	666.70	4,000.00
133								PC Hearings, Ads and copies	0.00	100.00	0.00	200.00	1,200.00
134								Total Planning Commission	0.00	683.33	1,787.50	1,666.70	8,500.00
135								Town Committees Expense					
136								Clifton Business Coalition Exp					
137								Commercial Directional Signs	0.00	0.00	0.00	1,500.00	1,500.00
138								Celebrate Clifton Gala	0.00	0.00	0.00	1,000.00	1,000.00
139								Welcome Ctr- Walking Tour Pampl	0.00	0.00	0.00	500.00	500.00
140								Total Clifton Business Coalition Exp	0.00	0.00	0.00	3,000.00	3,000.00

Town of Clifton
Profit & Loss Budget Performance
August 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
141								Communication Committee					
142								Town email system	0.00	66.67	0.00	133.30	800.00
143								Web Server Maint & Domain Subsc	11.95	0.00	11.95	600.00	600.00
144								Web site updating & config	0.00	208.33	0.00	416.70	2,500.00
145								Total Communication Committee	11.95	275.00	11.95	1,150.00	3,900.00
146								Council for the Arts Committee					
147								Clifton Film Festival Exp	0.00	0.00	0.00	3,000.00	3,000.00
148								Community Arts Events-CGT exp	0.00	0.00	0.00	0.00	0.00
149								Total Council for the Arts Committee	0.00	0.00	0.00	3,000.00	3,000.00
150								Environmental Comm					
151								Environmental Event Expense	0.00	0.00	0.00	600.00	600.00
152								Environmental Comm - Other	0.00	0.00	0.00	0.00	0.00
153								Total Environmental Comm	0.00	0.00	0.00	600.00	600.00
154								Historic Preservation Comm Exp					
155								Historic Town Documents exp	0.00	0.00	0.00	250.00	250.00
156								Historic Events	0.00	0.00	0.00	1,000.00	1,000.00
157								Town Museum	0.00	0.00	0.00	1,000.00	1,000.00
158								Historic Preservation Comm Exp - Oth	0.00	0.00	0.00	1,000.00	1,000.00
159								Total Historic Preservation Comm Exp	0.00	0.00	0.00	3,250.00	3,250.00
160								Homes Tour Committee	0.00	0.00	0.00	0.00	3,000.00
161								Sunshine Committee					
162								Easter Egg Hunt Expense	0.00	0.00	0.00	0.00	250.00
163								Welcome Baskets & Sympathy	0.00	41.67	0.00	83.30	500.00
164								Total Sunshine Committee	0.00	41.67	0.00	83.30	750.00
165								Town Parks Committee Exp					
166								Landscape/Ground Maint expense	0.00	354.17	0.00	708.30	4,250.00
167								Fall Zone Mulching	0.00	0.00	0.00	3,000.00	3,000.00
168								Parks Mgt Fee	0.00	0.00	0.00	50.00	50.00
169								Playground Equip. Maintenance	0.00	0.00	0.00	2,000.00	2,000.00
170								Tree Trimming & Replacement	0.00	0.00	0.00	5,000.00	5,000.00
171								Total Town Parks Committee Exp	0.00	354.17	0.00	10,758.30	14,300.00
172								Traffic, Parking & Safety Comm	0.00	0.00	0.00	500.00	500.00
173								Total Town Committees Expense	11.95	670.84	11.95	22,341.60	32,300.00
174								Total Town Government	11.95	1,354.17	2,197.14	26,108.30	43,900.00
175								Town Services					
176								Recepticle Trash Maintenance	0.00	0.00	0.00	0.00	0.00
177								Elections	0.00	0.00	0.00	0.00	1,000.00
178								Grass Mowing	750.00	504.17	750.00	1,008.30	6,050.00
179								Town Park Lawn Maintenance	0.00	0.00	0.00	5,000.00	5,000.00
180								Trash Collection	109.65	308.33	219.30	616.70	3,700.00
181								Utilities					
182								Gas and Electric	36.02	83.33	40.75	166.70	1,000.00
183								Total Utilities	36.02	83.33	40.75	166.70	1,000.00
184								Total Town Services	895.67	895.83	1,010.05	6,791.70	16,750.00
185								Total Contractual	1,150.36	7,812.52	9,666.93	57,174.80	159,800.00
186								Haunted Trail Expenses	0.00	0.00	0.00	0.00	15,000.00

Town of Clifton
Profit & Loss Budget Performance
 August 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Aug 18	Budget	Jul - Aug 18	YTD Budget	Annual Budget
187								OTHER - TC approval req'd +\$500	0.00	0.00	0.00	0.00	0.00
188								Other Expenses	8,725.00	0.00	8,725.00	7,500.00	7,500.00
189								Payroll Expenses					
190								Gross Wages					
191								Assistant Project Manager	333.34	333.30	666.68	666.60	4,000.00
192								Town Clerk (Administrative)	1,166.66	1,166.67	2,333.32	2,333.30	14,000.00
193								Town Clerk - Records Review	1,000.00	1,000.00	2,000.00	2,000.00	12,000.00
194								Town Manager	0.00	0.00	0.00	0.00	0.00
195								Town Treasurer	2,000.00	2,000.00	4,000.00	4,000.00	24,000.00
196								Zoning Clerk	500.00	500.00	1,000.00	1,000.00	6,000.00
197								Employee Incentives	0.00	0.00	0.00	0.00	2,000.00
198								Total Gross Wages	5,000.00	4,999.97	10,000.00	9,999.90	62,000.00
199								Payroll Taxes					
200								FICA	0.00	0.00	0.00	0.00	0.00
201								Medicare	0.00	0.00	0.00	0.00	0.00
202								Payroll Taxes - Other	0.00	395.25	0.00	790.50	4,743.00
203								Total Payroll Taxes	0.00	395.25	0.00	790.50	4,743.00
204								Total Payroll Expenses	5,000.00	5,395.22	10,000.00	10,790.40	66,743.00
205								Reconciliation Discrepancies	0.00		0.00		0.00
206								Total Expense	19,422.73	74,489.40	52,421.34	671,428.60	1,457,823.00
207								Net Income	(8,401.56)	(4,889.41)	(36,917.84)	(530,578.50)	(515,973.00)

PLANNING COMMISSION REPORT FOR August 28, 2018

Present: Kathy Kalinowski, Mac Arnold, Michelle Stein, Terry Winkowski, Susan Yantis, Melissa Milne Absent: Patrick Pline

1. Recommend that the Town Council approve the commercial business use permit application by applicant Jerry Hopkins for Coppermine Realty for a realty business located at Clifton House 12644 Chapel Road in Suites 107 and 214, totaling 1148 net square feet of space, to be operated as a realty office for the hours of 8AM to 7 PM seven days a week, with the allocation of 5 on site parking spaces.
2. Recommend that the Town Council approve the commercial use permit application by Alyson Pollard for the business of Wheelhouse Yoga, offering classes, located at Clifton House at 12644 Chapel Road, in Suites 200 and 202 comprising 885 net square feet of space, with no more than 2 employees at any one time, and the allocation of 5 parking spaces on site.
3. The Planning Commission reviewed the application to Fairfax County for a special use permit by Dominion Energy to construct a 20 foot metal security fence around the perimeter of its electric substation facility at 12895 Clifton Creek Drive. The Town was forwarded this application by Pat Herrity and Peter Murphy, the Planning Commissioner for the Springfield District, to provide an opportunity for nearby residents and the Town to comment prior to the scheduled Fairfax County Planning Commission public hearing on October 4.

During our discussion, Susan Yantis indicated she will be participating in a County Planning Commission working meeting on Sept 11 and will raise our questions in order to for the Clifton Planning Commission and the Clifton Town Council to have information in order to formulate a response prior to the public hearing. After reviewing the plans, we had the following questions:

1. Why the need for a fence of this height to provide security given no personnel are stationed there and there already appears to be barbed wire, or some kind of wire fencing around the premises.
2. Will the fence be visible to nearby landowners on both sides of the RR tracks, especially once the leaves fall off the nearby trees.
3. Is there a better color or material to use rather than gray and metal, in order to have the fence blend in to the surrounding area and be less noticeable.
4. Exactly how much area will the fence surround, only the 7.75 acres where the substation is located, or more area?
5. Will there be any additional lighting?

6. If approved, how long will construction take, will it occur during night hours, will additional trees need to be removed for the fence.



County of Fairfax, Virginia

MAY 31 2018

MEMORANDUM

DATE: 5/30/2018

TO: Distribution List

FROM: Tracy D. Strunk, AICP
Director, Zoning Evaluation Division
Department of Planning and Zoning

SUBJECT: Special Exception Application Analysis

REFERENCE: Application Number: SEA 91-S-031-02 (Virginia Electric and Power Company d/b/a Dominion Energy)

Board of Supervisors
Springfield

Case Information

Staff Coordinator: **Harold Ellis**
 Pre-Staffing Date: **7/9/2018** Staffing Date: **8/9/2018**
 Tentative PC Date: **10/4/2018** Tentative BOS Date: **TBD**

Note: Amendment is install a security fence and associated clearing and grading.

Memo Includes Full-Size Development Plans for Noted (●) Addressees: Yes No

Attached for your review and comment is the zoning case information for the subject application.

Action addressees are requested to provide written comments to the staff coordinator by **(6/13/2018)** to be considered in preparing staff's recommendation on this application. Information addressees may also submit any comments by the same date.

Action Addressees

CRD/CRA or Tysons only

- DPZ Planning Division
Chief, Env. & Dev. Review Br.
Attn: Denise James
- DPWES Site and Addressing
Attn: Lori Ramsey
- DPWES Sanitary-Sewer
Attn: Sharad Regmi
- VDOT
Attn: David Jordan
- Dept. of Transportation
Transportation Planning
Chief, Site Analyst Section
Attn: Jeff Hermann
- Fairfax County Park Authority
Planning & Development Div.
Plan Review Coordinator
Attn: Lynne Johnson 4th fl
- Planning Commission
Board of Supervisors
Springfield District
- Office of Community
Revitalization/Reinvestment
Attn: Barbara Byron

Information Addressees

- Planning Commission
Executive Director
Attn: Jill Cooper
- Economic Dev. Authority
Dir. Real Estate Services
Attn: Curtis Hoffman
- Clerk to Board of Supervisors
Attn: Cathy Chianese
- Dept. of Information Technology
Technology Infrastructure Div.
Attn: Steve Brundage
- Dept. of Health
Div. of Environmental Health
Technical Review and Information
Resources
Attn: Kevin Wastler
- Northern Va Soil and Water
Conservation District
Attn: Willie Woode
- Dept. of Family Services
Adult Aging Services
AAA, B-3-708

- Attn: Jacquie Woodruff
- Dept. of Facilities Mgmt.
Analyst, Property Mgmt. Div.
Attn: Marguerite Guarino
- DPZ-ZED Division Director
Attn: Tracy Strunk
- DPZ-ZED Asst. Director
Attn: William Mayland
- DPZ-ZED
Attn: Branch Chiefs
- DPZ-ZED
Chief, Proffer Interp. Branch
Attn: Suzanne Wright
- DPZ-ZED
Admin. Asst., Legal Notices
Attn: Rachael Locke
- DPZ Chief Zoning Inspector
Attn: Mavis Stanfield
- Southeast Fairfax Dev. Corp.
Attn: Tony Fontana
MV or LEE only

Department of Planning and Zoning
12055 Government Center Parkway, Suite 801
Fairfax, Virginia 22035-5509
Phone 703 324-1290
FAX 703 324-3924
www.fairfaxcounty.gov/planning-zoning





COUNTY OF FAIRFAX
Department of Planning and Zoning
Zoning Evaluation Division
 12055 Government Center Parkway, Suite 801
 Fairfax, VA 22035 (703) 324-1290, TTY 711
www.fairfaxcounty.gov/dpz/zoning/applications

APPLICATION No: SEA 91-S-031-02
 (Staff will assign)

RECEIVED
 Department of Planning & Zoning

MAY 17 2018

APPLICATION FOR A SPECIAL EXCEPTION Zoning Evaluation Division
 (PLEASE TYPE or PRINT IN BLACK INK)

APPLICANT	NAME Virginia Electric and Power Company d/b/a Dominion Energy	
	MAILING ADDRESS 701 East Cary Street Richmond, VA 23219	
	PHONE HOME ()	WORK (804) 775-5279
	PHONE MOBILE ()	
PROPERTY INFORMATION	PROPERTY ADDRESS 12895 Clifton Creek Drive Clifton, VA 20124	
	TAX MAP NO. 0753-01-0010	SIZE (ACRES/SQ FT) 95.11
	ZONING DISTRICT R-C <u>WS</u>	MAGISTERIAL DISTRICT Springfield
	PROPOSED ZONING IF CONCURRENT WITH REZONING APPLICATION: N/A	
SPECIAL EXCEPTION REQUEST INFORMATION	ZONING ORDINANCE SECTION Article 3 §3-C04	
	PROPOSED USE AMEND SE 91-S-031 PREVIOUSLY APPROVED FOR ELECTRIC SUBSTATION AND TELECOMMUNICATION FACILITY TO PERMIT SITE MODIFICATIONS	
AGENT/CONTACT INFORMATION	NAME Angeline Crowder, Burns & McDonnell Engineering Company, Inc.	
	MAILING ADDRESS 7201 Glen Forest Drive, Suite 100 Richmond, VA 23226	
	PHONE HOME ()	WORK (804) 200-6317
	PHONE MOBILE (804) 317-5687	
MAILING	Send all correspondence to (check one): <input type="checkbox"/> Applicant -or- <input checked="" type="checkbox"/> Agent/Contact	

The name(s) and addresses of owner(s) of record shall be provided on the affidavit form attached and made part of this application. The undersigned has the power to authorize and does hereby authorize Fairfax County staff representatives on official business to enter the subject property as necessary to process the application.

Angeline Crowder

TYPE/PRINT NAME OF APPLICANT/AGENT

SIGNATURE OF APPLICANT/AGENT

SEA 2015-0087

MPB
5/30/18

DO NOT WRITE IN THIS SPACE

Date Application accepted: May 30, 2018

Application Fee Paid: \$ 16,375.00

MAY 20 2018

Zoning Evaluation Division



**Dominion Energy Substation Security Enhancement Project
Clifton Substation**

**STATEMENT OF JUSTIFICATION
And
Section 15.2-2232 Requirements**

Introduction

Pursuant to §15.2-2232 of the Code of Virginia and Article 3 §3-C04 of the Fairfax County Zoning Ordinance (“Zoning Ordinance”), on behalf of Dominion Energy (“Dominion” or “the Company”), Burns & McDonnell hereby requests approval of a Special Exception Amendment (“SEA”) for the proposed Clifton Substation Security Enhancement Project. The proposed project includes the construction of a fencing structure twenty (20) feet in height around the perimeter of the existing electric substation facility, known as the Clifton Substation.

The subject property is a 95.11-acre parcel identified as Parcel Number 0753-01-0010 located at 12895 Clifton Creek Drive, Clifton Virginia 20124, approximately 0.72 miles from the intersection of Clifton Creek Drive and Main Street (SR645). The property is located in the Springfield Magisterial District and is zoned R-C (Residential-Conservation). The previous development of an electric utility facility is permitted by special exception as a Category 1 (Light Public Utility) use. Special Exception SE 91-S-031, included with this application package (Exhibit F), is already in place for the site and Burns & McDonnell. This application will also satisfy the review of the project’s conformance with the Fairfax County Comprehensive Plan (“Comprehensive Plan”) as it relates to its location, character, and extent as required by § 15.2-2232 of the Code of Virginia.

I. Requirements for the Proposed Use

Need for the project

Due to concerns about substation security, Dominion has reassessed its critical asset security measures and is taking proactive measures to increase asset protection. This SEA would allow Dominion to implement several protective strategies including a secure fence twenty (20) feet in height, with twenty-five (25) foot poles located approximately every two hundred (200) linear feet of fence.

The Federal Energy Regulatory Commission (“FERC”) is an independent federal agency that regulates the interstate transmission of electricity and natural gas. FERC’s responsibilities include the enforcement of regulatory requirements through the imposition of civil penalties and other means. As of March 7, 2014, FERC has directed the North American Electric Reliability Corporation (“NERC”), an entity whose mission is to ensure the reliability of the bulk power system in North America and is subject to oversight by FERC, to develop reliability standards requiring owners and operators of the bulk-power system to address risks due to physical security threats and vulnerabilities.

On February 12, 2014 (Exhibit B) the Director of FERC issued a statement pursuant to potential security breaches to substations. In this News Release, Ms. Cheryl Lafleur states that physical security of the electric grid needs to be strengthened because: “*a major interruption in service could have devastating*

effects on our nation's citizens and economy...FERC is working cooperatively with asset owners, grid operators, industry trade groups, state regulators, and other government agencies to share confidential information that they can use to enhance the security of the grid". Ms. Lafleur goes on to state that: "Resilience begins with how the system is planned, designed, constructed, and operated, and is informed by how asset owners and grid operators respond to and learn from events. Many of these factors are addressed in detail in the mandatory reliability standards developed by the North American Electric Reliability Corporation (NERC) under the oversight of FERC."

NERC defines a critical facility as: "any facility or combination of facilities, that, if severely damaged or destroyed, would have a significant impact on the ability to serve large quantities of customers for an extended period of time, would have a detrimental impact on the reliability or operability of the electric grid, or would cause significant risk to public health and safety". Consistent with the March 7, 2014 FERC Directive on Physical Security Standards, Dominion has undertaken an audit of its substation facilities and found that current physical security at critical facilities, such as the Clifton Substation, should be improved in order to effectively deter and delay modern threats to substation assets. To accomplish this, NERC has adopted eight physical security concepts for critical facilities of which two (deter and delay) are key to Dominion's request for an SEA allowing a taller security enclosure:

- Deter
The first step in protecting a critical facility is to deter with visible physical security measures installed to induce individuals to seek other less secure targets.
- Delay
In the event of an attempted security breach at a substation, it is the job of physical security to delay intruder access to a physical asset and provide time for incident assessment and response.

Dominion has determined that the existing security features at the Clifton Substation would not sufficiently deter and delay potential intruders from accessing the substation. Approval of the proposed SEA will allow the appropriate security measures to be installed at the Clifton Substation and help ensure reliable service by Dominion to its customers. An overview of Dominion's Electric Transmission System Resiliency and Security Measures is included as Exhibit C.

Proposed location of the project

This location is the best location for the proposed use because it is the location of the existing Clifton Substation facility. Furthermore, this substation includes high voltage electric transmission lines between 230 and 500 kilovolts ("kV") operated by Dominion. The Company has targeted those substations that include 500 kV facilities as their top priority for security enhancement due to their importance to both the regional and national power grid. Furthermore, with regard to the location of these existing electric utility facilities, and the existing access to the facility, the Company believes the requirements for location, character, and extent have been met for the proposed security enhancement improvements as shown in this SEA application.

Why the proposed location and type of facility is the least disruptive alternative

No other alternatives were evaluated for this project. The security enhancement improvement is needed at the existing Clifton Substation facility. The proposed security enhancement will not provide any additional

disruptions to the adjoining properties because the new equipment will not generate noise. Further, there are no additional visual impacts associated with the project, as existing electric transmission infrastructure is already present.

Why a Twenty Foot Fence is Required

The twenty (20) foot height determination was based on line-of-sight surveys conducted at the Clifton Substation. Consultants visited the site and determined the ability to see critical equipment from various vantage points. The twenty (20) foot height gives the best overall visual protection to critical substation equipment based on the findings from the survey. A security fence less than twenty (20) feet in height is inadequate to visually protect critical equipment. A photo of a typical fence section can be found in Exhibit E.

II. Description of the Proposed Site and Use

Nature of the Use

The Clifton Substation is a major electric substation facility handling 230 kV and 500 kV transmission lines. The facility is a major component of the electric transmission grid on both a regional and national level due to the presence of the 500 kV transmission lines. With regard to Fairfax County, the Clifton Substation source for regional electric capacity.

The site consists of a 7.75 acre compound located within a 95.11 acre site. Substation facilities, like the Clifton Substation, contain lower-profile equipment such as bussing and switching that generally do not exceed twenty (20) feet in height. Substation facilities also house higher-profile equipment such as backbones. The backbone allows for the high voltage electricity to be safely delivered to lower-profile equipment within the substation. Due to the clearance requirements established by the National Electric Safety Code and the Institute of Electric and Electronic Engineer's Standard 1427; there are three (3) backbones located at the Clifton Substation and they range from seventy (70) feet to one hundred-twenty (120) feet in height.

Site Description

The Clifton Substation is located on a 95.11 acre parcel approximately one half mile east of the center of the Town of Clifton. The substation facility consists of electrical equipment and transmission lines entering or exiting the substation from the northeast and the southeast. There is mature vegetation surrounding the site. An aerial view of the Clifton Substation is included as Exhibit D.

III. Description of Use

- A. Type of operation: Electric Substation Facility
- B. Dimensions of all buildings and structures and heights: The security fence structure will be twenty (20) feet in height with a twenty-five (25) foot post approximately every two hundred (200) linear feet.
- C. Material, color, or finish of buildings or structure: The security fence structure will be a light grey resembling the galvanized structures that exist within the substation facility.

- D. Hours of operation: 24 hours/day
- E. Estimated number of daily employees/patrons: None
- F. Proposed number of employees: No permanent employees are proposed. The facility is visited approximately once or twice per month by Dominion personnel for site inspection purposes, and for any needed repairs or alterations. The security enhancement project will not generate any additional visits to the facility.
- G. Service area of the proposed use: The Clifton Substation serves regional load in Fairfax County and Northern Virginia as a whole.
- H. Maintenance requirements and frequency: The facility will be visited approximately once or twice per month by Dominion personnel for site inspection purposes, and for any needed repairs or alterations.
- I. Hazardous or Toxic Substances: The existing Clifton Substation and the proposed security enhancements do not contain, utilize, treat, dispose or store any hazardous or toxic substances as set forth in Title 40, Code of Federal Regulations Parts 116.4, 302.4 and 355; or as set forth by the Virginia Department of Environmental Quality hazardous waste management regulations. Furthermore, the existing Harrison Delivery Point facility and the proposed expansion do not contain, utilize, store, treat or dispose of petroleum products as defined by Title 40, Code of Federal Regulations part 280.

IV. Zoning Ordinance General Standards for a Special Exception

- A. The proposed use at the specific location shall be in harmony with the adopted Comprehensive Plan: The electrical substation use is existing and is in accordance with Comprehensive Plan's Section for public facilities. More details to the nature of this conformance are explained in *Section V* of this document.
- B. The proposed use shall be in harmony with the general purpose and intent of the applicable zoning district regulations: The use is existing and permitted by an existing Special Exception granted in 1990. The security enhancement project is not proposed to be inconsistent with zoning regulations. The height of the fencing structure will not be exceptional due to the height of the existing electric transmission infrastructure located in the substation, thus in keeping with the original intent of the Special Exception.
- C. The proposed use is in harmony with and will not affect the use or development of neighboring properties: The Clifton Substation is existing and has not affected the use of, or development of, adjoining properties. The security enhancement project will not enlarge the station or change the use and thus should not alter the character of the station in a way that would make it non-compatible with surrounding uses or their potential development.
- D. The proposed scale of development and screening will not discourage the appropriate development and use of adjacent properties: The proposed security enhancement project is not out of scale with the development on site and will not affect the development of

adjoining properties. The fencing structure is proposed to have a twenty (20) foot fence with twenty-five (25) foot posts every two hundred (200) linear feet. Existing structures at the Clifton Substation are in excess of one hundred (100) feet in height. The security fencing will screen substation equipment to a larger extent than that of the existing chain link/barbed wire fence used around the perimeter of the station.

- E. Traffic Impacts: There is no pedestrian traffic associated with this use. Vehicular traffic will be minimal. The existing Clifton Substation and the proposed security enhancement will be unmanned, but the site is expected to be visited by Dominion employees once or twice per month for maintenance purposes. Vehicle access will be from the existing access road off of Clifton Creek Drive.
- F. Landscaping and Screening: The Clifton Substation is a 7.75 acre compound located on a 95.11 acre parcel. Mature vegetation currently surrounds the property providing adequate screening to adjoining properties. The site will conform to Article 13 of the Zoning Ordinance as required.
- G. Open Space Requirements: No open space is required as part of this development per Article 3 §3-C09, the R-C zoning district only requires open space for cluster subdivision applications.
- H. Noise and Light Impacts: The security enhancement equipment does not create any permanent noise. During construction, approximately four to six months, temporary construction lighting will be illuminated through the night as a security measure. With the exception of the temporary lighting, there will be no permanent lighting impacts associated with this project.
- I. Impacts on environmental features of site: The existing Clifton Substation is already graveled. Land disturbance associated with this project will employ erosion and sediment control measures that meet the requirements of Fairfax County and the Virginia Department of Environmental Quality. Stormwater management will meet the requirements of Fairfax County.
- J. Impacts on air and water quality: Air quality will not be affected by the development of this security enhancement project because it emits no air pollutants. Water quality will also not be affected by the security enhancement upgrade.
- K. Visual impacts: The site will have minimal visual impact to the surrounding area due to the height and density of the existing mature tree canopy. The most visible part of the development of this site will be the twenty (20) foot fence structure. However, due to its close proximity to the existing transmission structures which measure in excess of one hundred (100) feet in height, the fencing structure's visual impact will be minimized.
- L. Archeological Impacts: Please see the cultural resources review of the site by Dutton + Associates included with this application package.

V. Section 15.2-2232 Provisions

The proposed use meets the objectives for Public Facilities outlined in the Comprehensive Plan, even though substations and delivery points are rarely recommended in the Comprehensive Plan for site-specific properties. An electric substation facility already exists on the subject property and has existed there since 1990. The Clifton Substation directly serves the region in which it resides, including southern Fairfax County. If the security enhancements are approved, the site will continue to provide needed and convenient electrical service to the greatest number of consumers. The project will serve to maintain acceptable levels of service and will allow Dominion the operational flexibility to address security concerns to the site and maintain the security of the facility, which is vital to the electric load growth in the area. (Public Facilities - Objectives 1(a)(b), and 2(b)(c)).

The Clifton Substation is in a strategic location within the overall utility system to provide an improved level of service to current and future electrical needs. At the same time, it will provide service with minimum effect on adjacent properties because the security enhancement project does not propose expanding the facility. It is properly screened and buffered by mature vegetation thereby reducing visual impact and meeting the requirements of the Zoning Ordinance. An electrical utility facility at this strategic location provides valuable infrastructure critical to the public interest, and thus must be secured in a way that is acceptable to FERC and NERC standards. (Public Facilities – Objective 4(d))

There are no environmentally sensitive issues at the property and the site has mature vegetation on and off site to shield views. Site access to the Clifton Substation was created with the construction of the substation in 1990. The site is not only appropriate for the facility's specific purpose, but also meets or exceeds development criteria. (Public Facilities – Objective 5(b)(f)).

Summation

The above described statement of justification proposes a SEA that would allow the public utility facility at Clifton Substation to meet the current security standards mandated by the FERC and NERC. Security breaches to substations, not in Dominion's service territory, have caused FERC, NERC, and Dominion to audit and reevaluate security measures to protect critical assets. These audits have determined that current fencing heights should be increased in order to effectively deter and delay modern threats to substation assets. The proposed use conforms to all applicable ordinances, regulations, adopted standards and applicable conditions, or, if any waiver, exception or variance is sought by the applicant from such ordinances, regulations, standards, and conditions, such shall be specifically noted with the justification for such modification. For these reasons herein, Burns & McDonnell respectfully request on the behalf of Dominion that this SEA be approved.

Special Exception Amendment

SEA 91-S-031-02



Applicant: VIRGINIA ELECTRIC AND POWER COMPANY
D/B/A DOMINION ENERGY

Accepted: 05/30/2018

Proposed: AMEND SE 91-S-031 PREVIOUSLY APPROVED FOR ELECTRIC SUBSTATION AND TELECOMMUNICATION FACILITY TO PERMIT SITE MODIFICATIONS

Area: 95.11 AC; DISTRICT - SPRINGFIELD

Zoning Dist Sect: 03-0C0403-0C04

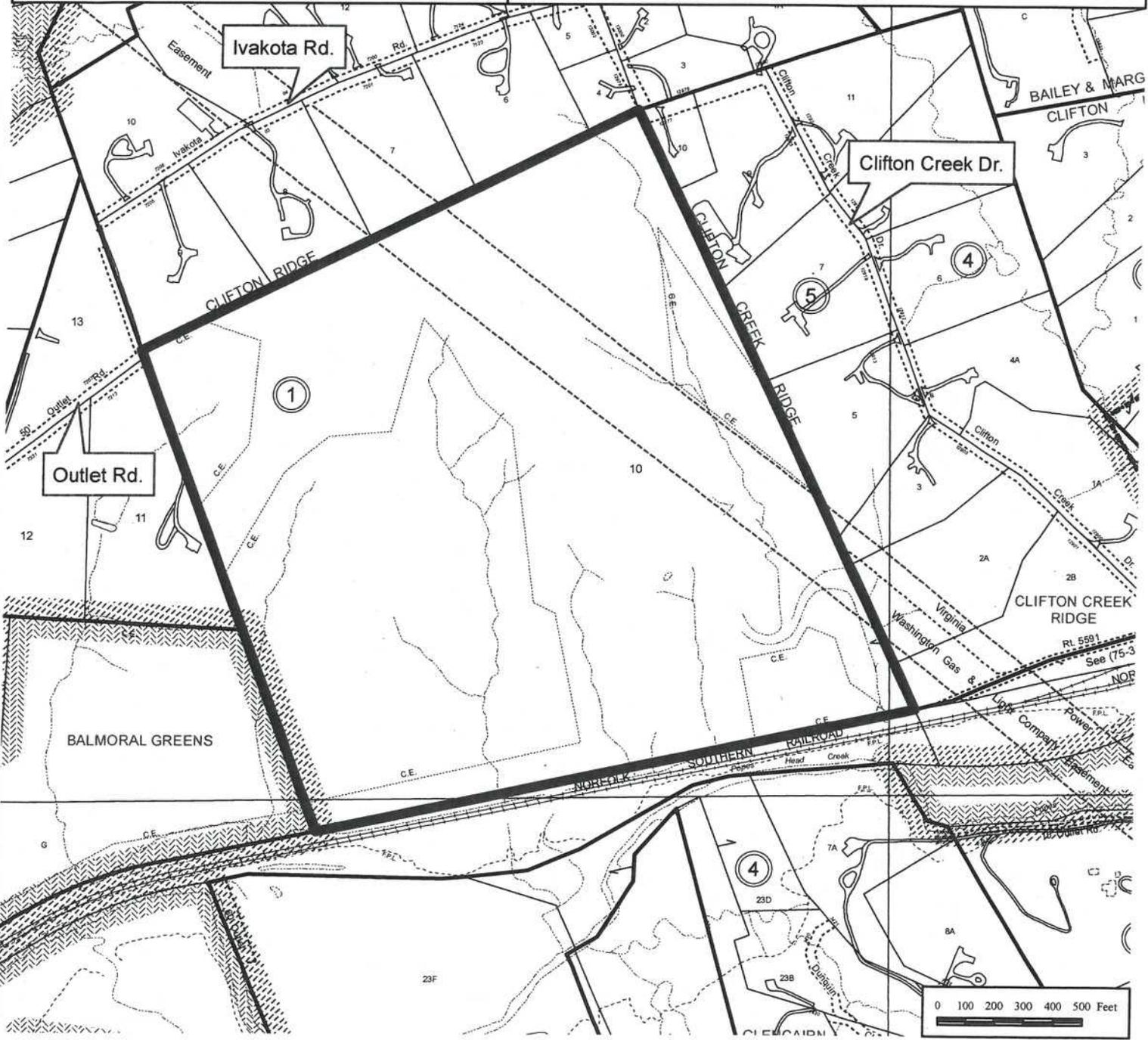
Located: 12895 CLIFTON CREEK DRIVE, CLIFTON, VA 20124

Zoning: R- C

Plan Area: 3,

Overlay Dist: WS

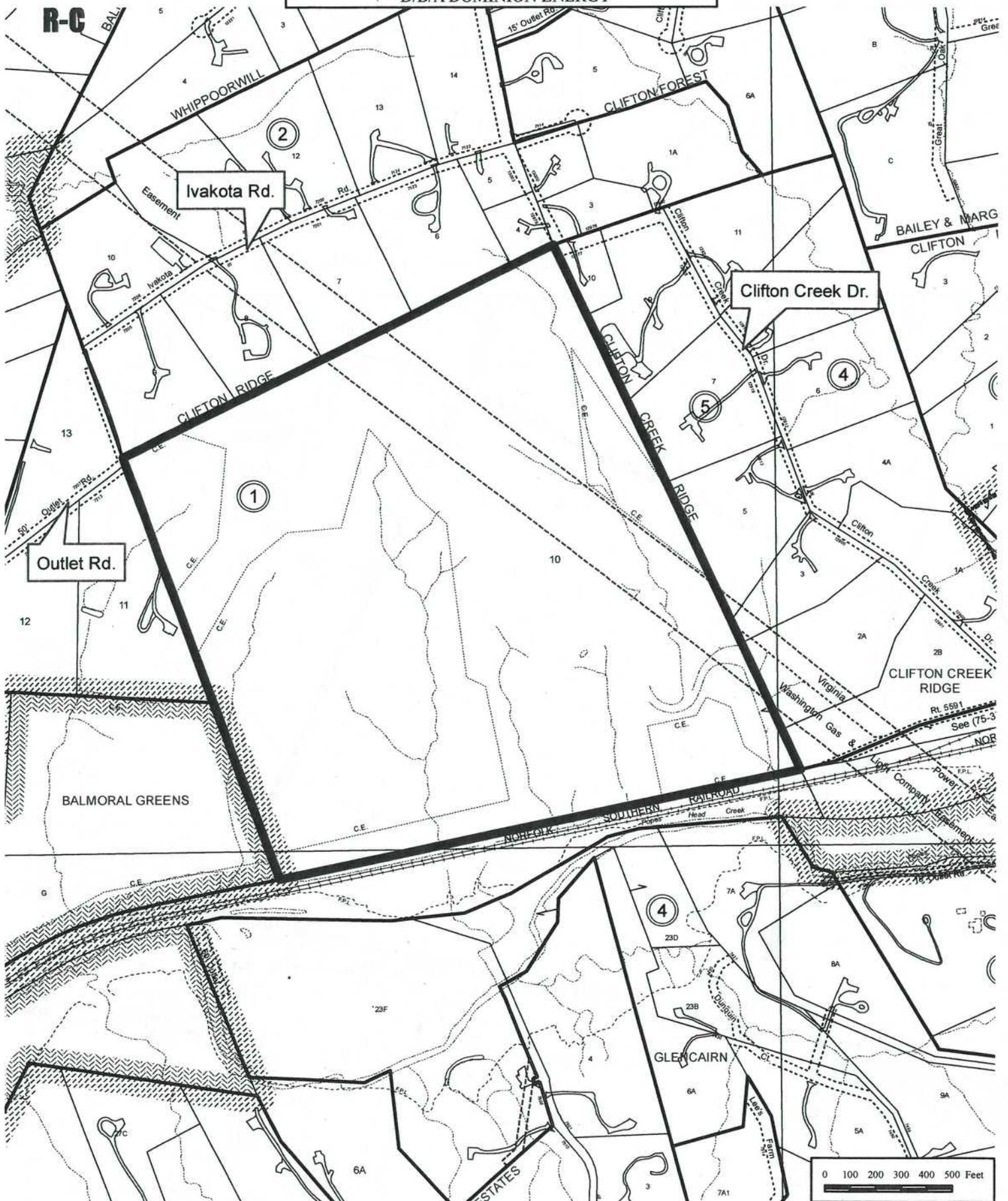
Map Ref Num: 075-3- /01/ /0010



Special Exception Amendment

SEA 91-S-031-02

VIRGINIA ELECTRIC AND POWER COMPANY
D/B/A DOMINION ENERGY



PLAN APPROVAL INFORMATION		REQUIRED	NOT REQUIRED	COUNTY I.D. NUMBER	COMMENTS/SHEET NO.
RELATED INFORMATION					
1. CONCURRENT PROCESSING		X			
2. MODIFIED PROCESSING		X			
3. MAJOR DENSITY ADJUSTMENTS BASED ON Z.O. 2-30B		X			
4. AFFORDABLE DWELLING UNITS		X			
5. WORK FORCE HOUSING		X			
6. S.P.A. DEDUCTION		X			
7. FLOOD PLAN STUDY		X			
8. DRAINAGE STUDY		X			
9. BATHING SURVEY (SW-10)		X			
10. CHESAPEAKE BAY ACT EXCPTRON		X			
11. WATER QUALITY IMPACT ASSESSMENT		X			
12. SOILS REPORT		X			
13. ONDIE EASEMENTS		X			
14. OFFSITE EASEMENTS		X			
15. NOTARIZED LETTERS OF PERMISSION		X			
16. ARCHITECTURAL REVIEW BOARD		X			
17. RETURN PLAN TO B.O.S. PRIOR TO APPROVAL		X			
18. RETURN PLAN TO P.U. PRIOR TO APPROVAL		X			
19. ADJACENT PROPERTY OWNER NOTICES		X			
20. OFFSITE UTILITY WORK NOTICES		X			
21. MAJOR UNDERGROUND UTILITY NOTICES		X			
22. REZONING/SPECIAL EXCEPTION/SPECIAL PERMIT APPROVAL		X			
23. B.O.S. P.L.A. CHECK LETTER/RESOLUTION		X			
24. REZONING PROPOSALS/CONDITIONS		X			
25. REZONING DEVELOPMENT PLAN		X			
26. P.L.A. VARIANCE APPROVAL		X			
27. WETLANDS/WATERS OF THE U.S. PERMIT		X			DAN SENT TO AGC. PERMIT NO. _____
28. STATE REGULATED DAM PERMIT		X			PERMIT NO. _____
29. LOCATED IN DAM BREAK FLOODATION ZONE (STATE REGULATED DAMS)		X			DAM NO. _____
30. FEMA PLAN SETS REQUIRED		X			DATE CLAIM RECEIVED: _____
31. VEGATED ROOF HOPE		X			
32. OVERLAY DISTRICT INFORMATION		X			
33. TREE BANKING		X			
34. TREE PLANT		X			
35. GREEN PROJECT CERTIFICATION FOR GREFF PROJECT PLAN REVIEW		X			
36. STREET LIGHTS		X			
MODIFICATIONS/WAIVERS		X			

PROFESSIONAL SEAL AND SIGNATURE

DATE: 5/11/18

DESIGNATED PLANS EXAMINER (DPE) CERTIFICATE

1ST SUBMISSION REVIEWED & RECOMMENDED FOR SUBMISSION

2ND SUBMISSION REVIEWED & RECOMMENDED FOR APPROVAL

D.P.E. SIGNATURE & PRINTED NAME

DATE: _____ REG. NO. _____

POST SUBMISSION CONFERENCE DATE: _____

ZONING REQUIREMENTS

1) ZONING: B-C

2) AVERAGE LOT AREA: NOT USED (SQ. FT.)

3) MIN. LOT AREA: 5 (SQ. FT.)

4) MIN. LOT WIDTH: 200 (FT.)

5) MAX. BUILDING HEIGHT: 60 (FT.)

6) NUMBER OF FLOORS: NOT LISTED (Commercial/Industrial ONLY)

7) MIN. YARD REQUIREMENTS:

FRONT: 40 (FT.) SIDE: 20 (FT.) REAR: 25 (FT.)

8) MAXIMUM FAP: 0.1

9) MAXIMUM DENSITY: 0.2 (D.U./AC)

10) OPEN SPACE REQUIRED: N/A % N/A (SQ. FT.)

11) ANGLE OF BANK PLANE: FRONT: 50 SIDE: 45 REAR: 45 (DETAILS ON SHEET 4)

12) OVERLAY DISTRICT(S): WATER SUPPLY PROTECTION (WS)

SITE PLAN (SP) TABULATIONS

1) SITE AREA: 7.86 (ACRES) (SQ. FT.)

2) AREA OF STREET DEDICATION: N/A (SQ. FT.)

3) USE: ELECTRICAL UTILITY SUBSTATION

4) NUMBER OF LOTS: ONE (1)

5) AREA OF LOTS: 4,094,042 (SQ. FT.)

6) EXISTING BUILDING GROSS FLOOR AREA: 1,400 (SQ. FT.)

7) PROPOSED BUILDING GROSS FLOOR AREA: N/A (SQ. FT.)

8) EXISTING BUILDING NET FLOOR AREA: 1,400 (SQ. FT.)

9) PROPOSED BUILDING NET FLOOR AREA: N/A (SQ. FT.)

10) TOTAL FLOOR AREA RATIO (FAR) FOR ENTIRE SITE: N/A (FT.)

11) PROPOSED NUMBER OF FLOORS: N/A COMMERCIAL/INDUSTRIAL ONLY

12) TOTAL HANDICAPPED PARKING REQUIRED: N/A

13) TOTAL HANDICAPPED PARKING PROVIDED: N/A

14) TOTAL HANDICAPPED VAN SPACES REQUIRED: N/A

15) TOTAL HANDICAPPED VAN SPACES PROVIDED: N/A

16) TOTAL PARKING SPACES REQUIRED: N/A

17) TOTAL PARKING SPACES PROVIDED: N/A

18) LOADING SPACES REQUIRED: N/A

19) LOADING SPACES PROVIDED: N/A

20) LOADING SPACES PROVIDED: N/A

21) LOADING SPACES PROVIDED: N/A

22) OTHER SPACE PROVIDED: N/A % N/A (SQ. FT.)

FIRE MARSHAL NOTES

AVAILABLE FIRE FLOW: N/A (GAL./MIN.)

SOURCE OF FIRE FLOW INFO: N/A

TYPE OF CONSTRUCTION - USBC: N/A

USE GROUP CLASSIFICATION - USBC: N/A

BUILDING HEIGHT: N/A (FT.)

BUILDING TO BE FULLY SPRINKLERED: YES NO

IF YES, CHECK APPROPRIATE STANDARD: NFPA 13 NFPA 13B NFPA 13R

SEE FIRE CHAPTER 8, PART 2 FOR FURTHER INFORMATION REQUIRED. FIRE FLOW REQUIREMENTS TO BE DETERMINED BY THE FIRE PREVENTION DIVISION. [SEE PUBLIC WATER AGENCY NOTES ON SHEET N/A.]

STORMWATER INFORMATION

HIGH DENSITY POLYETHYLENE (HDPE) USED ON THIS PROJECT: YES NO

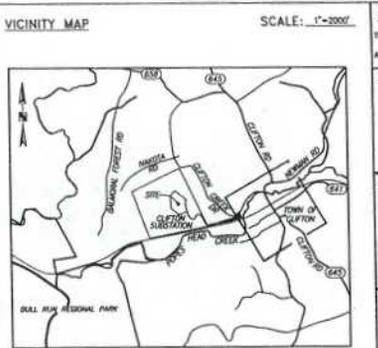
THE PLAN MEETS THE LIMITS ON APPLICATIONS OF APPROVED DESIGN CRITERIA: YES NO

SWM FACILITIES (PROPOSED ONLY): GRANDFATHERING CRITERIA

THE LINEAR DISTURBANCE ACTIVITIES ASSOCIATED WITH THE INSTALLATION OF THE FENCE HAVE NEGLIGIBLE IMPACTS TO THE EXISTING STORM WATER MANAGEMENT SYSTEM. IT IS ANTICIPATED THAT THE EXISTING SURFACE WITHIN THE LIMITS OF DISTURBANCE WILL BE CONTINUALLY RESTORED AS EACH SECTION OF FENCE IS INSTALLED. THE ENTIRE DISTURBED AREA AT ANY GIVEN TIME WILL BE LESS THAN THE TOTAL DISTURBED AREA.

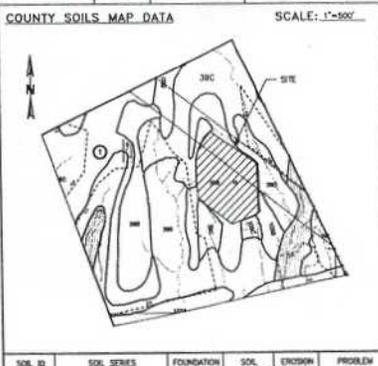
DISTURBED AREA (DA) WITHIN WATERSHED(S):

WATERSHED 1: POPE'S HEAD CREEK DA= 0.80 (ACRES) TOTAL DISTURBED AREA= 0.80 (ACRES)



TAX MAP REFERENCE NUMBER(S)

MAP PAGE #	DOUBLE CIRCLE #	BLOCK (SINGLE CIRCLE #)	LOT/PARCEL(S) #
0255-026	1		0763 01 010



SOIL ID NUMBER	SOIL SERIES NAME	FOUNDATION SUPPORT	SOIL DRAINAGE	EROSION POTENTIAL	PROBLEM CLASS
38B10	GAINELO (LAW)	GOOD	GOOD	HIGH	1

IS THE SITE LOCATED WITHIN NATURALLY OCCURRING ASBESTOS SOILS? YES NO

AREAS THAT MAY CONTAIN NATURALLY OCCURRING ASBESTOS SOILS ARE LOCATED ON THE ORANGE SOILS TAX MAP GRIDS ON THE COUNTY WEBSITE. SPECIAL PRECAUTIONS REGARDING THESE SOILS OR FILL ORIGINATING FROM THESE SOILS ARE REQUIRED BY THE OCCUPATIONAL SAFETY AND HEALTH REGULATIONS ENFORCED BY THE VIRGINIA DEPARTMENT OF LABOR AND INDUSTRY AND SPECIAL GUIDANCE HAS BEEN ISSUED BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY.

SOILS REQUIRED YES NO

VPDES PERMIT NO. (IF TIME LIMITS): _____

COUNTY STORMWATER PERMIT REQUIRED: YES NO

SWM FACILITIES DESIGNED USING: TECHNICAL CRITERIA 4 (NEW) TECHNICAL CRITERIA 5 (OLD)

ENGINEER'S/SURVEYOR'S CERTIFICATE:

THIS PROPERTY IS IN THE NAME OF VIRGINIA ELECTRIC POWER COMPANY, AS RECORDED IN DEED BOOK _____ PAGE _____ OF THE LAND RECORDS OF FAIRFAX COUNTY, VA.

OWNER INFORMATION

OWNER: COMMONWEALTH POWER

NAME: _____ PHONE: _____

P.O. BOX 26532, RICHMOND, VA 23261-6532

ADDRESS: _____ EMAIL: _____

DEVELOPER INFORMATION

DEVELOPER: _____

NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

WETLANDS PERMITS CERTIFICATION

I HEREBY CERTIFY THAT ALL WETLANDS PERMITS REQUIRED BY LAW WILL BE OBTAINED PRIOR TO COMMENCING WITH LAND DISTURBING ACTIVITIES.

SIGNATURE: _____ TITLE: _____

OWNER/DEVELOPER: _____

DATE: _____

RECOMMEND APPROVAL (SIGNATURE & PRINTED NAME)

STREETLIGHT REVIEW - DPMS

PUBLIC WATER AGENCY

SANITARY SEWER REVIEW - DPMS

URBAN FOREST MANAGEMENT REVIEW - DPMS

FAIRFAX COUNTY FIRE MARSHAL

FAIRFAX COUNTY HEALTH DEPARTMENT

VIRGINIA DEPARTMENT OF TRANSPORTATION

GEOLOGICAL REVIEW, DPMS

STORMWATER REVIEW, DPMS

PLAN REVIEW - DPMS

DIRECTOR, SITE DEVELOPMENT & INSPECTIONS DIVISION, LID - DPMS

APPROVED

DATE: _____ BY: _____

DIRECTOR, DEPT. OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES

THIS PLAN SHALL OPERATE WITHOUT NOTICE IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF THE COUNTY CODE. REVISIONS DO NOT EXCEED THE APPROVAL PERIOD. THE APPROVAL PERIOD IS INDEPENDENT OF THE AGREEMENT EXPIRATION DATE.

THIS APPROVAL IS NOT A COMMITMENT TO PROVIDE PUBLIC SANITARY SEWER

CERTIFICATE OF NO CHANGE (FOR SUBMISSION OTHER THAN THE FIRST)

I HEREBY CERTIFY THAT NO CHANGES HAVE BEEN MADE THAT WOULD AFFECT PRIORITY APPROVAL BY THE:

FIRE MARSHAL DATED: _____

WATER AUTHORITY DATED: _____

HEALTH DEPARTMENT DATED: _____

VOOT DATED: _____

DPMS-SAN SEWER DATED: _____

DPMS-STREETLIGHTS DATED: _____

UPWD DATED: _____

SHEET INDEX

1. OVERALL SITE PLAN

2. SITE PLAN

3. STORMWATER MANAGEMENT PLAN

4. TYPICAL SECURITY FENCE DETAIL

RECEIVED

Department of Planning & Zoning

MAY 17 2018

Zoning Evaluation Division

DESIGN ENGINEER / SURVEYOR

FROM NAME: BARRY A. KACZMAREK

ADDRESS: 8000 W. BRAD STREET, SUITE 175, RICHMOND, VA 23230

PHONE NO: (813)812-7375 FAX NO: _____

EMAIL: BAKACZM@GMAIL.COM

PROJ. MANAGER: MARK SATFORD

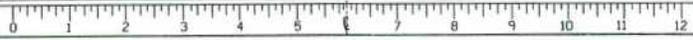
CLIFTON SUBSTATION EXPANSION SUBSTATION SECURITY/MAINTENANCE

COUNTY NUMBER: SEA-2015-0087

PLANNING REVIEW

SHEET 1 OF 1

REVISED: 5/2018



- LEGEND**
- — — — — IRON PIPE FOUND
 - △ — CONTROL POINT
 - P/L — PROPERTY LINE
 - R/W — RIGHT OF WAY
 - — — — — EXISTING GRADE CONTOURS
 - — — — — LIMITS OF DISTURBANCE
 - — — — — LIMITS OF GENERAL MAINTENANCE
 - — — — — LIMITS OF VEGETATION

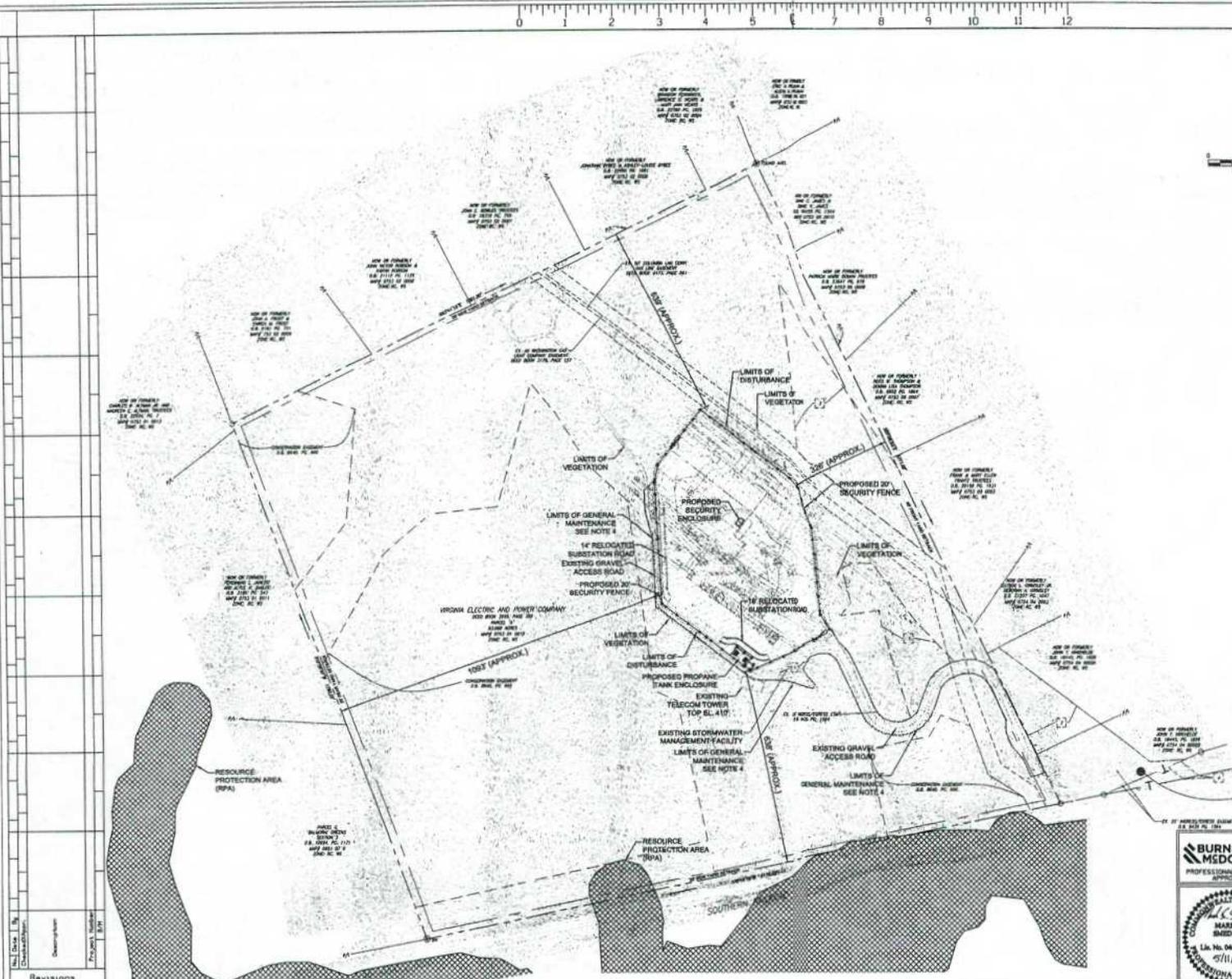
- EASEMENT TABULATION:**
- EX. VARIABLE WIDTH STORMWATER MANAGEMENT EASEMENT
D.B. 8763, PG. 1594
 - EX. VARIABLE WIDTH HIGHWAY/VEGETATION EASEMENT
D.B. 8763, PG. 240
 - APPROXIMATE LOCATION OF CONSERVATION EASEMENT
D.B. 8540, PG. 888
 - EX. 40 WASHINGTON GAS LIGHT COMPANY EASEMENT
DEED BOOK 3178, PAGE 157

SURVEY CONTROL DATA

Point	Northing(±)	Easting(±)	Dist(±)	Description
100	888863.830	1179209.580	283.95	SPINE NAIL SET
101	888862.129	1179679.120	305.68	SPINE NAIL SET
102	888868.099	1179545.100	384.31	SPINE NAIL SET
103	888865.250	11795819.570	271.61	SPINE NAIL SET
202	888860.022	1179300.580	271.48	ROD & CAP SET

- NOTES:**
1. SEE NOTES ON EXHIBIT M, SITE PLAN (SHEET 2 OF 4) TELECOM CONSTRUCTION ACTIVITIES (AS LABELED) NOT INCLUDED AS PART OF THIS SUBMITTAL. CONSTRUCTION INCLUDES 140' WIDE AND 2,400' SO FT. COMPOUND AT BASE.
 2. SURVEY PRODUCED FROM LIGHT MAPPING. GROUND DATA INCORPORATED INTO BASE LAYOUT MAP ALONG THE PERIMETER FENCE LINE.
 3. ACTIVITIES CONDUCTED WITHIN THE LIMITS OF GENERAL MAINTENANCE WILL INCLUDE EVALUATING (BROOD) PROBLEM AREAS AND RESTORING BACK TO ORIGINAL DESIGN CONDITIONS. ACTIVITIES CONSIDERED ROUTINE SITE MAINTENANCE. NO LANDSCAPING OR TREE PRESERVATION REQUIRED.

RECEIVED
 Department of Planning & Zoning
 MAY 17 2018
 Zoning Evaluation Division



BURNS & McDONNELL
PROFESSIONAL ENGINEER

Dominion

**CLIFTON SUBSTATION SECURITY ENHANCEMENT
SPECIAL EXCEPTION PLAT
OVERALL SITE PLAN**

SPRINGFIELD MAGISTRAL DISTRICT, FAIRFAX COUNTY, VIRGINIA

Name	Date	Project No.	Sheet No.
Designed by: CLB	5/11/18	84-470	1 of 4
Approved: MGS	5/11/18	1"=150'	

Call File Name: 0842-SPES-07_S001
 PLOTTED: 0542-SPEX-01

Revisions	References	Library	Call Name	B/M Assembly

0542-SPEX-01

MAY 17 2018

Zoning Evaluation Division

D.B. 8852 PG. 1864
MAP# 0753 05 0007
ZONE: RC,WS

- LEGEND**
- R/W - R/W FOUND
 - △ - CONTROL POINT
 - P.L. - PROPERTY LINE
 - R/W - RIGHT OF WAY
 - EXISTING GRADE CONTOURS
 - LIMITS OF DISTURBANCE
 - LIMITS OF GENERAL MAINTENANCE
 - LIMITS OF VEGETATION

NOTES:

1. SURVEY PREPARED BY DEWBERRY CONSULTANTS LLC, 4805 LAKE BROOK DRIVE - SUITE 200, OLDFATHERS, VIRGINIA 22061-5778. PHONE: 804.290.7857 (GATE: JULY OF 2014).
2. HORIZONTAL DATUM BASED ON NAD83 (CONTROL POINT 202 HELD).
3. VERTICAL DATUM BASED ON NAVD 83 (CONTROL POINT 202 HELD).
4. CONTOUR INTERVAL IS 1 FOOT.
5. PARCEL AREA: PARCEL 2A - 83.088 ACRES; PARCEL 2B - 2.946 ACRES; TOTAL - 86.034 ACRES.
6. FLOOD NOTE: BY DRAWING PLOTTING ONLY, THIS PROPERTY LIES IN ZONE X AREA DETERMINED TO BE OUTSIDE THE 1% ANNUAL CHANCE FLOODPLAIN AS DENOTED ON MAP NUMBER 5105002245K, EFFECTIVE DATE SEPTEMBER 15, 2010.
7. LOCATIONS OF UTILITIES SHOWN ON THIS SURVEY WERE DETERMINED BY OBSERVED EVIDENCE AND LOCATION OF ABOVE GROUND UTILITY APERTURES. UNDERGROUND UTILITIES ARE NOT SHOWN. CONTRACTOR MUST VERIFY LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.
8. GROUND SURF ELEVATIONS WITHIN THE SUBSTATION FENCE WERE TAKEN AT 2" DIA. CONK. REFERENCE GRAVEL SURF OF 2 INCHES.
9. OVERHEAD UTILITIES NOT SHOWN HEREON.
10. ALL EXISTING SUBSTATION COMPONENTS MAY NOT BE SHOWN.
11. THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT PURPORT TO REFLECT ALL EASEMENTS, ENCUMBRANCES OR OTHER CONDITIONS AFFECTING THE TITLE TO THE SAID PROPERTY.
12. THERE ARE NO KNOWN CHANGES OF BURIAL SITES IN THE VICINITY OF THIS SITE.
13. WITHIN THE AREA OF THE EXISTING CLIFTON SUBSTATION THE COUNTYWIDE TRAIL PLAN SHOWS A SIX TO EIGHT FOOT WIDE STONE DUST OR NATURAL SURFACE TRAIL LEADING NORTH FROM NEAR THE SOUTH COUNTY EAST-WEST TRAIL.
14. THIS PROPERTY LIES IN THE CHEESAPEAKE BAY PRESERVATION AREA.
15. PROPERTY LINE SHOWN HEREON BASED UPON FIELD FOUND MONUMENTATION, REFERENCED DEEDS AND PLATS.
16. THE PROPOSED USE OF THIS DRAWING PACKAGE WAS INTENDED TO CONFORM TO THE PROVISIONS OF ALL APPLICABLE ORDINANCES, REGULATIONS, APPROVED STANDARDS, AND ANY APPLICABLE CONDITIONS OR IF ANY WAIVER, EXCEPTION OR VARIANCE IS SOUGHT BY THE APPLICANT FROM SUCH ORDINANCES, REGULATIONS, STANDARDS AND CONDITIONS, SUCH SHALL BE SPECIFICALLY NOTED WITH JUSTIFICATIONS FOR SUCH MODIFICATION HEREON.
17. ALL INTERNAL EXISTING SUBSTATION EQUIPMENT WILL REMAIN UNCHANGED BASED ON THE LATEST ELECTRICAL ARCHITECTURE.
18. SUBSTATION IS UNMANNED DURING OPERATION NO PARKING SPACES REQUIRED.
19. PROPERTY NOT SERVICED BY ANY PUBLIC WATER SUPPLY, WELLS OR SEPTIC FIELDS. THERE ARE NO PLANS TO ADD ANY FUTURE PUBLIC WATER SUPPLY, WELLS OR SEPTIC FIELDS.
20. SURVEY PRODUCED FROM LEASER MAPPING. GROUND SHOTS INCORPORATED INTO BASE LEASER MAP ALONG THE PERIMETER FENCE LINE.
21. PROPOSED SECURITY FENCE WILL BE 20FT TALL WITH 20FT SUPERPOSTS AND MADE OF AN 80# OPAQUE STEEL MESH FENCING COATED AND GAO TO DRY.
22. ALL EXISTING VEGETATION WILL REMAIN UNALTERED. NO NEW VEGETATION AREAS WILL BE INCLUDED IN THIS PROJECT.

YARD/BUILDING SETBACK REQUIREMENTS:

- SECTION 3-C01. BULK REGULATIONS**
1. MAXIMUM BUILDING HEIGHT
 - A. SINGLE FAMILY DWELLINGS: 35 FEET
 - B. ALL OTHER STRUCTURE: 40 FEET
 2. MINIMUM YARD REQUIREMENTS
 - A. SINGLE FAMILY DWELLINGS
 - (1) FRONT YARD: 40 FEET
 - (2) SIDE YARD: 20 FEET
 - (3) REAR YARD: 25 FEET
 - B. ALL OTHER STRUCTURES RESIDENTIAL DISTRICT REGULATIONS
 - (1) FRONT YARD CONTROLLED BY A 45° ANGLE OF BULK PLANE, BUT NOT LESS THAN 40 FEET.
 - (2) SIDE YARD CONTROLLED BY A 45° ANGLE OF BULK PLANE, BUT NOT LESS THAN 20 FEET.
 - (3) REAR YARD CONTROLLED BY A 45° ANGLE OF BULK PLANE, BUT NOT LESS THAN 25 FEET.
 3. SEE SHEET # 4 FOR BULK PLANE DETAIL.

SOURCE: FAIRFAX COUNTY ZONING ORDINANCES

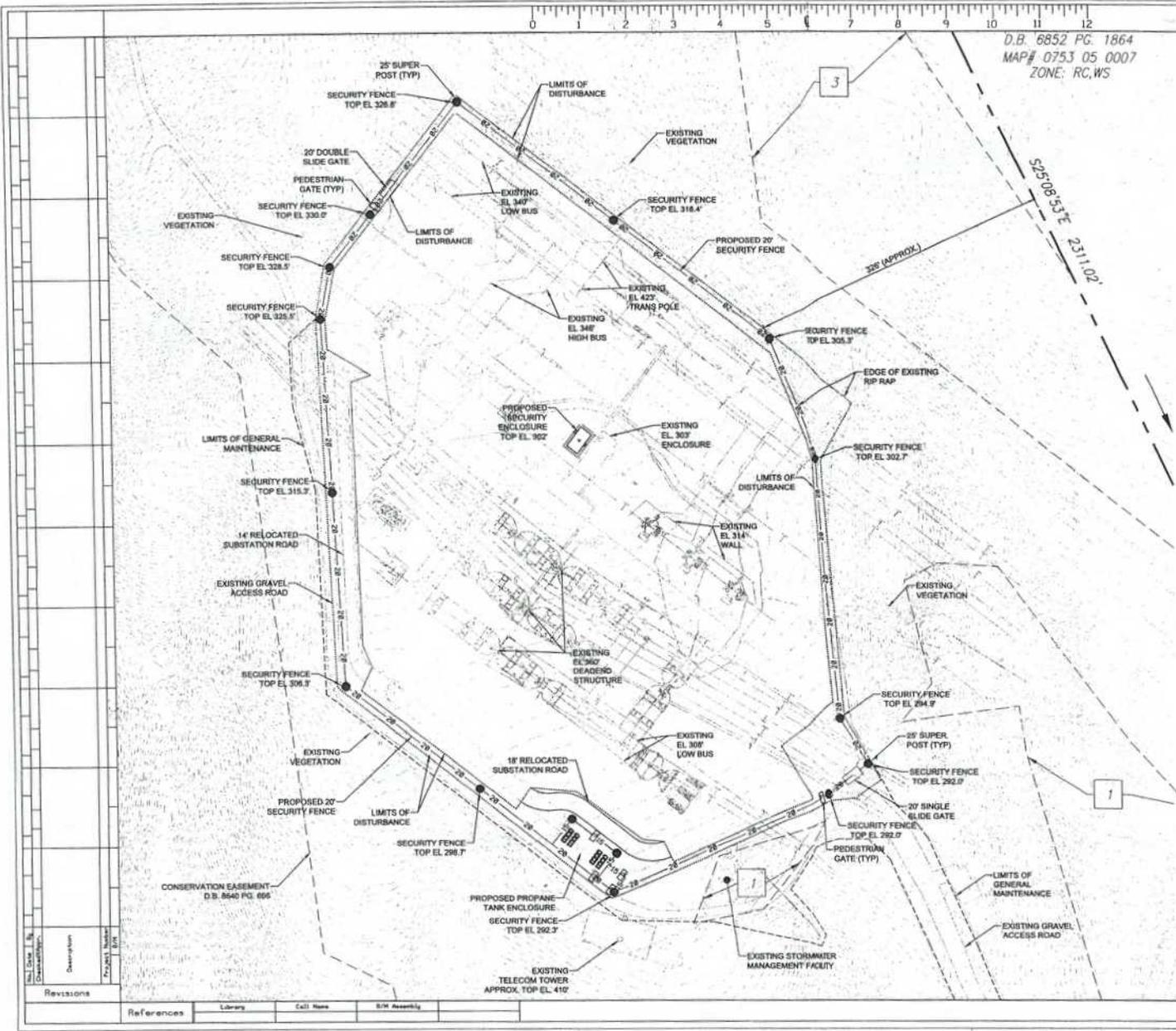


BURNS & MCDONNELL
PROFESSIONAL ENGINEER
APPROVAL

Dominion
CLIFTON SUBSTATION SECURITY ENHANCEMENT
SPECIAL EXCEPTION PLAT
SITE PLAN

SPRINGFIELD MAGISTERIAL DISTRICT FAIRFAX COUNTY, VIRGINIA

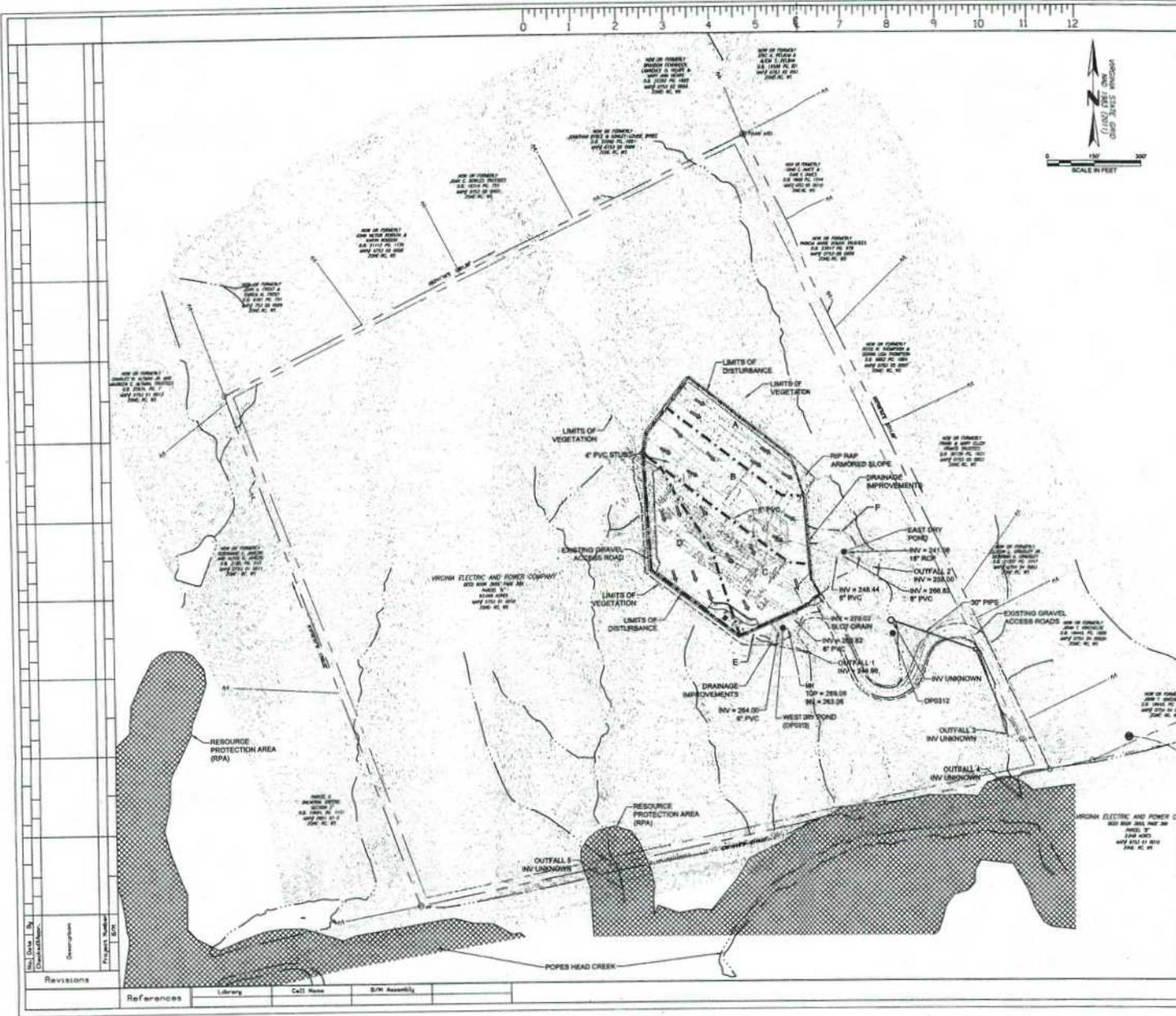
Designed by:	CLR	Date:	5/11/18	Project No.:	84-470	Sheet No.:	
Approved:	TER	Date:	5/11/18	Scale:			2 OF 4
Appr code:	MSS	Date:	5/11/18	1" = 50'			
Revision:							
Client Name:	8842-SPEX-02.00M			Drawing No.:	0542-SPEX-02		
Plotted:							



Revisions	References	Library	Call Name	S/M Assembly

MAY 17 2018

Zoning Evaluation Division



ON-SITE DRAINAGE AREAS		
ID	Area (SF)	Area (ACRS)
A	13,561	1.33
B	174,660	2.45
C	93,725	2.14
D	11,507	1.04
E	376,376	7.58
F	15,500	1.32
TOTAL		280.86

DISTURBED SOILS	
TOTAL DISTURBED AREA	1,920,431 (0.9 AC)

STORMWATER MANAGEMENT NARRATIVE:
THE EXISTING SITE IS LOCATED IN LOOSE SAND CONDITIONS AND DRAINS TO POPE'S HEAD CREEK APPROXIMATELY 1.3 MILES UPSTREAM OF THE CONFLUENCE WITH THE OCCOANAN RIVER.

EXISTING LAND COVER:
LAND COVER AT THE EXISTING 7.58 ACRE SITE IS CONSIDERED IMPERVIOUS AND CONSISTS PRIMARILY OF INCLUDING SURFACE STONE. THE SURFACE STONE CONSISTS OF 4" OF LOOSE 100# 5/8 STONE OVER NATIVE SOILS COMPACTED TO 90% PROCTOR DENSITY. EXISTING IMPERVIOUS LAND COVER TOTALS 7.58 ACRES AND INCLUDES SUBSTATION EQUIPMENT FOUNDATIONS AND INTERNAL ACCESS ROADS (1" OF LOOSE 100# 5/8 STONE ON 12" OF 21# COMPACTED TO 90% PROCTOR DENSITY).

EXISTING DRAINAGE PATTERNS:

- ON-SITE DRAINAGE AREA A - RUNOFF SHEET FLOWS TO A 30" DIP ANKORED SLOPE WHERE FLOW CONCENTRATES INTO A RAINNE OUTSIDE OF THE FENCE THAT DRAINS TO DP0312. DP0312 HAS A 30" PIPED OUTLET (OUTFALL 3) THAT DRAINS TO A RAINNE NORTH OF THE RAILROAD TRACKS.
- ON-SITE DRAINAGE AREA B - A PORTION OF THE RUNOFF IS COLLECTED WITH A SERIES OF 8" PVC UNDERDRAINS WITHIN THE OIL CONTAMINANT AREAS NEAR THE CENTRAL ACCESS ROAD AND DRAINS TO THE EAST DRY POND. THE REMAINING PORTION SHEET FLOWS TO THE EAST DRY POND. THE EAST DRY POND HAS A PIPED OUTLET (OUTFALL 2) THAT DRAINS TO OUTFALL 1.
- ON-SITE DRAINAGE AREA C - RUNOFF IS COLLECTED WITH A SERIES OF 8" PVC UNDERDRAINS ALONG THE SOUTHWEST EDGE OF THE SITE AND DRAINS TO THE WEST DRY POND (DP0313). THE WEST DRY POND HAS A PIPED OUTLET (OUTFALL 1) THAT DRAINS TO A RAINNE NORTH OF THE RAILROAD TRACKS.
- ON-SITE DRAINAGE AREA D - RUNOFF SHEET FLOWS TO THE SOUTHWEST ACROSS THE ACCESS ROAD INTO A WOODED AREA ADJACENT TO THE SUBSTATION. A RAINNE DRAINS THE WOODED AREA AND RUNOFF FROM THE RAINNE IS PIPED BENEATH THE RAILROAD TRACKS AND OUTFALLS TO POPE'S HEAD CREEK (OUTFALL 3).

EXISTING DETENTION PONDS:

- WEST DRY POND - STORMWATER SHEET FLOWS FROM DRAINAGE AREAS C&E AND COLLECTS PRIOR TO DRAINING OFF SITE. APPROXIMATE FOOTPRINT AREA IS 2330 FT² WITH 4000 C.F. OF AVAILABLE STORAGE. POND DRAINS TO OUTFALL 1.
- EAST DRY POND - STORMWATER SHEET FLOWS AND COLLECTS FROM HARD UNDERDRAINS FROM DRAINAGE AREAS B&F PRIOR TO DRAINING OFF SITE. APPROXIMATE FOOTPRINT AREA IS 3500 FT² WITH 8250 C.F. OF AVAILABLE STORAGE. POND DRAINS TO OUTFALL 4.

EXISTING OUTFALL DESCRIPTION:

- OUTFALL 1 - A PIPED OUTLET FROM THE WEST DRY POND OF UNKNOWN MATERIAL, DIAMETER AND CONDITION WITH A DRAINAGE AREA OF APPROXIMATELY 2.43 ACRES CONSISTING OF ON-SITE DRAINAGE AREA C AND OFF-SITE DRAINAGE AREA E.
- OUTFALL 2 - AN 18" RCP OUTLET FROM THE EAST DRY POND OF UNKNOWN CONDITION WITH A DRAINAGE AREA OF APPROXIMATELY 1.05 ACRES CONSISTING OF ON-SITE DRAINAGE AREA B AND OFF-SITE DRAINAGE AREA F.
- OUTFALL 3 - A 30" PIPE OF UNKNOWN MATERIAL AND CONDITION - CONSISTING OF ON-SITE DRAINAGE AREA A & B, OFF-SITE DRAINAGE AREA D, AND OTHER OFF-SITE AREAS WITH A DRAINAGE AREA OF APPROXIMATELY 45 ACRES.
- OUTFALL 4 - A RAINNE CURBLET OF UNKNOWN MATERIAL, DIAMETER AND CONDITION COLLECTING DRAINAGE FROM OUTFALL 3 AND OTHER OFF-SITE AREAS WITH A DRAINAGE AREA OF APPROXIMATELY 70 ACRES. OUTFALL 4 DRAINS DIRECTLY TO POPE'S HEAD CREEK.
- OUTFALL 5 - A RAINNE CURBLET OF UNKNOWN MATERIAL, DIAMETER AND CONDITION COLLECTING DRAINAGE FROM OUTFALL 1 AND OTHER OFF-SITE AREAS WITH A DRAINAGE AREA OF APPROXIMATELY 18 ACRES. OUTFALL 5 DRAINS DIRECTLY TO POPE'S HEAD CREEK.

PROPOSED LAND COVER:
PROPOSED IMPROVEMENTS WILL ADD NO NEW IMPERVIOUS SURFACES TO THE SITE. IMPROVEMENTS CONSIST OF SECURITY FENCE FOUNDATIONS, AN INTERNAL SECURITY EQUIPMENT ENCLOSURE, PROGRAM TAPE FOUNDATIONS AND INTERNAL ACCESS ROAD RELOCATION. THE PROPOSED IMPERVIOUS SURFACES WILL BE INSTALLED WITHIN THE EXISTING SUBSTATION IMPERVIOUS SURFACE AREA.

PROPOSED STORMWATER MANAGEMENT AND OUTFALL REQUIREMENTS:
THE PROPOSED IMPROVEMENTS WILL NOT ALTER THE EXISTING SITE DRAINAGE PATTERNS OR MATERIALLY IMPACT THE VELOCITY OR RATES OF FLOW FROM THE SITE. THEREFORE, NO ADDITIONAL STORMWATER BEST MANAGEMENT PRACTICES WILL BE CONSTRUCTED AND EXISTING DOWNSTREAM OUTFALLS ARE ASSIGNED TO BE OF ADEQUATE SIZE AND CONDITION. ALL ACTIVITIES WILL TAKE PLACE ON PREVIOUSLY DISTURBED SOILS. NO ADDITIONAL NEEDED CREDITS WILL BE REQUIRED TO MEET THE WATER QUALITY REQUIREMENTS IN THE FAIRFAX COUNTY STORMWATER MANAGEMENT ORDINANCE (CHAPTER 124).

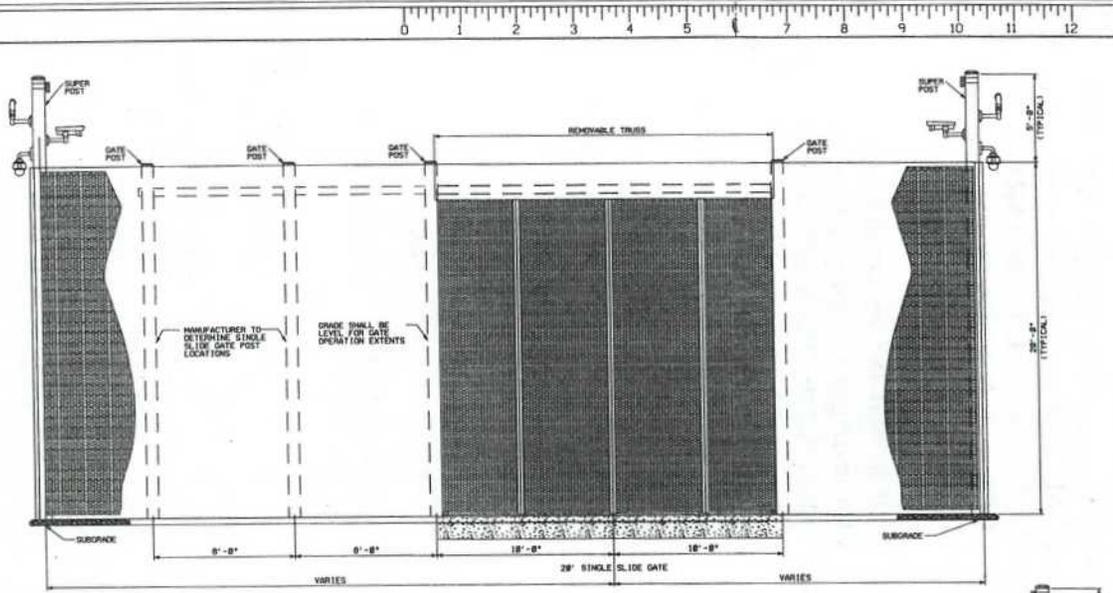
NOTE:
SURVEY PRODUCED FROM LEAS MAPPING GROUND SHOTS INCORPORATED WITH BASE LEAS MAP ALONG THE POWERLINE FENCE LINE.

<p>BURNS MCDONNELL PROFESSIONAL ENGINEER APPROVAL</p>	<p>Dominion</p>	CLIFTON SUBSTATION SECURITY ENHANCEMENT	
		SPECIAL EXCEPTION PLAN	
STORMWATER MANAGEMENT PLAN		SPRINGFIELD MAGISTRIAL DISTRICT FAIRFAX COUNTY, VIRGINIA	
	Name: M. S. SMYDYLO Title: P.E. License No.: 040202510 State: VA	Date: 5/11/18 Scale: 1"=150' Sheet No.: 3 of 4	Designed by: CLR Approved: TER Checked: MGS
Plot File Name: 0542-SPEX-03.DWG Drawing No.: 0542-SPEX-03		Date: 5/11/18 Scale: 1"=150' Sheet No.: 3 of 4	

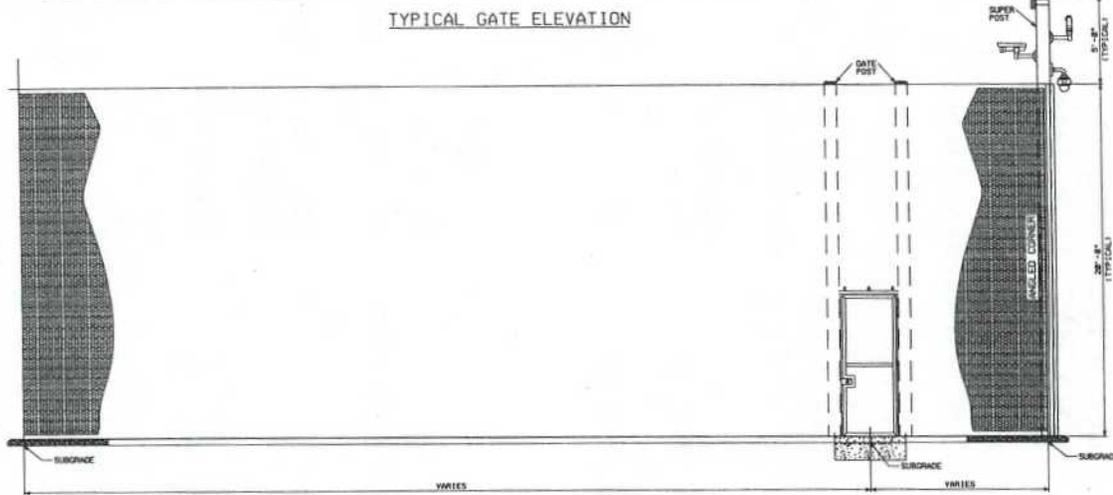
Revisions	References	Library	Cell Name	B/M Assembly

MAY 17 2018

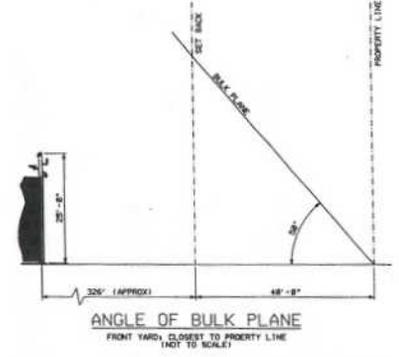
Zoning Evaluation Division



TYPICAL GATE ELEVATION



TYPICAL WALL SECTION W/ 3' MAN GATE



MINIMUM STORMWATER INFORMATION FOR REZONING, SPECIAL EXCEPTION, SPECIAL PERMIT AND DEVELOPMENT PLAN APPLICATIONS
 The following information is required to be shown or provided in all zoning applications, as a waiver request of the submission requirement with justification shall be attached. Note: Waivers will be acted upon separately. Failure to adequately address the required submission information may result in a delay in processing this application.

This information is required under the following Zoning Ordinance paragraphs:
 Special Permits (9-011 2F & 2J),
 Special Exceptions (9-011 2F & 2J),
 Change Subdivisions (9-215 1D & 1G),
 Commercial Reevaluation Criteria (9-422 2A, 12A(14)),
 Development Plans PRC Districts (16-302 2 & 4L),
 PRC Plan (16-303 1E & 1F),
 FDP F Districts (except PRC) (16-302 1F & 1G),
 Amendments (16-202 10F & 10G)

1. Plat is at a minimum scale of 1"=50' (unless it is depicted on one sheet with a minimum scale of 1"=100).
2. A graphic depicting the stormwater management facility(ies) and limits of clearing and grading accommodate the stormwater management facility(ies), storm drainage pipe systems and outlet protection, pond spillways, access roads, site details, energy dissipation devices, and stream stabilization measures as shown on Sheet .
3. Provide:

Facility Name/Type & No.	On-Site area served (acres)	Off-Site area served (acres)	Discharge area (acres)	Footprint (sq. ft.)	Storage Volume (cu ft.)	Height (ft.)	If pond, dam height (ft.)
WEST OFF ROAD	0.14	0.01	0.00	000	0		
2nd Street & 1st Street (interchange) (ft. x in.)	0.00	0.00	0.00	000	0		
EAST OFF ROAD	0.00	0.00	0.00	000	0		
Totals							
4. Outlet discharge channels, outfalls and pipe systems are shown on Sheet .
5. Maintenance accesses (road) to stormwater management facility(ies) are shown on Sheet .
6. Landscaping and tree preservation shown in and near the stormwater management facility is shown on Sheet .
7. A "stormwater management narrative" which contains a description of how detention and best management practices requirements will be met is provided on Sheet .
8. A description of the existing conditions of each watershed also outfall extended downstream from the site to a point which is at least 100 times the site area or which has a drainage area of at least one square mile (640 acres) is provided on Sheet .
9. A description of how the outfall requirements, including contributing drainage areas of the Public Facilities Manual will be satisfied is provided on Sheet .
10. Existing topography with maximum contour intervals of two (2) feet and a note as to whether it is an air survey or field run is provided on Sheets .
11. A submission waiver is requested for .
12. Stormwater management is not required because .

Rev. No.	Description	Date

Revisions	References	Library	Call Name	B/W Assembly



BURNS MCDONNELL
 PROFESSIONAL ENGINEER
 APPROVAL

Dominy Energy

CLIFTON SUBSTATION SECURITY ENHANCEMENT
 SPECIAL EXCEPTION PLAT
 TYPICAL SECURITY FENCE DETAIL

SPRINGFIELD INDUSTRIAL DISTRICT, FAIRFAX COUNTY, VIRGINIA

Name	Date	Project No.	Sheet No.
CLB	5/11/18	04-4711	4 OF 4
Designed by:	Appr. by:	Appr. by:	Appr. by:
CLB	IRB	PCS	AS SHOWN

Scale: 1/8" = 1'-0"

Plot File Name: 0418-024-04.dwg
 PLOTED: 05/16/2018 09:45-5PEX-04

M. L. Zeller
5/30/18

SPECIAL EXCEPTION AFFIDAVIT

DATE: March 26, 2018
(enter date affidavit is notarized)

I, Laura Angeline Crowder, do hereby state that I am an
(enter name of applicant or authorized agent)

(check one) applicant
 applicant's authorized agent listed in Par. 1(a) below

in Application No.(s): SEA 2015-0087
(enter County-assigned application number(s), e.g. SE 88-V-001)

and that, to the best of my knowledge and belief, the following information is true:

1(a). The following constitutes a listing of the names and addresses of all **APPLICANTS, TITLE OWNERS, CONTRACT PURCHASERS,** and **LESSEES** of the land described in the application,* and, if any of the foregoing is a **TRUSTEE,**** each **BENEFICIARY** of such trust, and all **ATTORNEYS** and **REAL ESTATE BROKERS,** and all **AGENTS** who have acted on behalf of any of the foregoing with respect to the application:

(NOTE: All relationships to the application listed above in **BOLD** print are to be disclosed. Multiple relationships may be listed together, e.g., **Attorney/Agent, Contract Purchaser/Lessee, Applicant/Title Owner,** etc. For a multiparcel application, list the Tax Map Number(s) of the parcel(s) for each owner(s) in the Relationship column.)

NAME (enter first name, middle initial, and last name)	ADDRESS (enter number, street, city, state, and zip code)	RELATIONSHIP(S) (enter applicable relationships listed in BOLD above)
Virginia Electric & Power Company d/b/a Dominion Energy	701 East Cary Street, Richmond, VA 23219	Applicant/Title Owner of Parcel: 0753-01-0010
Bobby E. McGuire	Same as above	Agent, Dominion Energy
Laura M. Mausolf	Same as above	Agent, Dominion Energy
Burns & McDonnell Engineering Company, Inc.	9400 Ward Parkway, Kansas City, MO 64114	Agent
Laura A. Crowder	7201 Glen Forest Drive, Suite 100 Richmond, VA 23226	Agent, Burns & McDonnell Sr. Land Use Planner
Christie R. Hoffmeyer	Same as above	Agent, Burns & McDonnell Branch Manager

(check if applicable) There are more relationships to be listed and Par. 1(a) is continued on a "Special Exception Attachment to Par. 1(a)" form.

* In the case of a condominium, the title owner, contract purchaser, or lessee of 10% or more of the units in the condominium.
** List as follows: Name of trustee, Trustee for (name of trust, if applicable), for the benefit of: (state name of each beneficiary).

SPECIAL EXCEPTION AFFIDAVIT

DATE: March 26, 2018
(enter date affidavit is notarized)

for Application No. (s): SEA 2015-0087
(enter County-assigned application number(s))

1(b). The following constitutes a listing*** of the **SHAREHOLDERS** of all corporations disclosed in this affidavit who own 10% or more of any class of stock issued by said corporation, and where such corporation has 10 or less shareholders, a listing of all of the shareholders:

(NOTE: Include **SOLE PROPRIETORSHIPS, LIMITED LIABILITY COMPANIES, and REAL ESTATE INVESTMENT TRUSTS** herein.)

CORPORATION INFORMATION

NAME & ADDRESS OF CORPORATION: (enter complete name and number, street, city, state, and zip code)
Virginia Electric and Power Company d/b/a Dominion Virginia Power
701 East Cary Street
Richmond, VA 23219

DESCRIPTION OF CORPORATION: (check one statement)

- There are 10 or less shareholders, and all of the shareholders are listed below.
- There are more than 10 shareholders, and all of the shareholders owning 10% or more of any class of stock issued by said corporation are listed below.
- There are more than 10 shareholders, but no shareholder owns 10% or more of any class of stock issued by said corporation, and no shareholders are listed below.

NAMES OF SHAREHOLDERS: (enter first name, middle initial and last name)

(check if applicable) There is more corporation information and Par. 1(b) is continued on a "Special Exception Affidavit Attachment 1(b)" form.

*** All listings which include partnerships, corporations, or trusts, to include the names of beneficiaries, must be broken down successively until: (a) only individual persons are listed or (b) the listing for a corporation having more than 10 shareholders has no shareholder owning 10% or more of any class of stock. *In the case of an APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE* of the land that is a partnership, corporation, or trust, such successive breakdown must include a listing and further breakdown of all of its partners, of its shareholders as required above, and of beneficiaries of any trusts. Such successive breakdown must also include breakdowns of any partnership, corporation, or trust owning 10% or more of the APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE* of the land. Limited liability companies and real estate investment trusts and their equivalents are treated as corporations, with members being deemed the equivalent of shareholders; managing members shall also be listed.* Use footnote numbers to designate partnerships or corporations, which have further listings on an attachment page, and reference the same footnote numbers on the attachment page.

SPECIAL EXCEPTION AFFIDAVIT

DATE: March 26, 2018
(enter date affidavit is notarized)

for Application No. (s): SEA 2015-0087
(enter County-assigned application number(s))

1(c). The following constitutes a listing*** of all of the PARTNERS, both GENERAL and LIMITED, in any partnership disclosed in this affidavit:

PARTNERSHIP INFORMATION

PARTNERSHIP NAME & ADDRESS: (enter complete name, and number, street, city, state, and zip code)

Not Applicable

(check if applicable) [] The above-listed partnership has no limited partners

NAMES AND TITLE OF THE PARTNERS (enter first name, middle initial, last name, and title, e.g. General Partner, Limited Partner, or General and Limited Partner)

(check if applicable) [] There is more partnership information and Par. 1(c) is continued on a "Special Exception Affidavit Attachment to Par. 1(c)" form.

*** All listings which include partnerships, corporations, or trusts, to include the names of beneficiaries, must be broken down successively until: (a) only individual persons are listed or (b) the listing for a corporation having more than 10 shareholders has no shareholder owning 10% or more of any class of stock. In the case of an APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE* of the land that is a partnership, corporation, or trust, such successive breakdown must include a listing and further breakdown of all of its partners, of its shareholders as required above, and of beneficiaries of any trusts. Such successive breakdown must also include breakdowns of any partnership, corporation, or trust owning 10% or more of the APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE* of the land. Limited liability companies and real estate investment trusts and their equivalents are treated as corporations, with members being deemed the equivalent of shareholders; managing members shall also be listed. Use footnote numbers to designate partnerships or corporations, which have further listings on an attachment page, and reference the same footnote numbers on the attachment page.

SPECIAL EXCEPTION AFFIDAVIT

DATE: March 26, 2018
(enter date affidavit is notarized)

for Application No. (s): SEA 2015-0087
(enter County-assigned application number(s))

1(d). One of the following boxes **must** be checked:

In addition to the names listed in Paragraphs 1(a), 1(b), and 1(c) above, the following is a listing of any and all other individuals who own in the aggregate (directly and as a shareholder, partner, and beneficiary of a trust) 10% or more of the **APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE*** of the land:

Other than the names listed in Paragraphs 1(a), 1(b), and 1(c) above, no individual owns in the aggregate (directly and as a shareholder, partner, and beneficiary of a trust) 10% or more of the **APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE*** of the land.

2. That no member of the Fairfax County Board of Supervisors, Planning Commission, or any member of his or her immediate household owns or has any financial interest in the subject land either individually, by ownership of stock in a corporation owning such land, or through an interest in a partnership owning such land.

EXCEPT AS FOLLOWS: (NOTE: If answer is none, enter "NONE" on the line below.)

Planning Commissioner Timothy Sargeant is employed by Virginia Electric and Power, d/b/a Dominion Energy, which is listed in Paragraph 1(a) of the Affidavit as the Applicant/Title Owner of the subject properties.

(check if applicable) There are more interests to be listed and Par. 2 is continued on a "Special Exception Attachment to Par. 2" form.

Application No.(s): _____
(county-assigned application number(s), to be entered by County Staff)

SPECIAL EXCEPTION AFFIDAVIT

DATE: March 26, 2018
(enter date affidavit is notarized)

3. That within the twelve-month period prior to the public hearing of this application, no member of the Fairfax County Board of Supervisors, Planning Commission, or any member of his or her immediate household, either directly or by way of partnership in which any of them is a partner, employee, agent, or attorney, or through a partner of any of them, or through a corporation in which any of them is an officer, director, employee, agent, or attorney or holds 10% or more of the outstanding bonds or shares of stock of a particular class, has, or has had any business or financial relationship, other than any ordinary depositor or customer relationship with or by a retail establishment, public utility, or bank, including any gift or donation having a value of more than \$100, singularly or in the aggregate, with any of those listed in Par. 1 above.

EXCEPT AS FOLLOWS: (NOTE: If answer is none, enter "NONE" on line below.)

None

NOTE: Business or financial relationships of the type described in this paragraph that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings. See Par. 4 below.)

(check if applicable) [] There are more disclosures to be listed and Par. 3 is continued on a "Special Exception Attachment to Par. 3" form.

4. **That the information contained in this affidavit is complete, that all partnerships, corporations, and trusts owning 10% or more of the APPLICANT, TITLE OWNER, CONTRACT PURCHASER, or LESSEE* of the land have been listed and broken down, and that prior to each and every public hearing on this matter, I will reexamine this affidavit and provide any changed or supplemental information, including business or financial relationships of the type described in Paragraph 3 above, that arise on or after the date of this application.**

WITNESS the following signature:

(check one)

Applicant

Applicant's Authorized Agent

Laura A. Crowder, Senior Land Use Planner
(type or print first name, middle initial, last name, and & title of signee)

Subscribed and sworn to before me this 26 day of March, 2018, in the State/Comm. of Virginia, County/City of Henrico.

Chad Randall Melton
Notary Public

My commission expires: 3/31/2020



Special Exception Attachment to Par. 1(a)DATE: March 26, 2018
(enter date affidavit is notarized)for Application No. (s): SEA 2015-0087
(enter County-assigned application number (s))

(NOTE: All relationships to the application are to be disclosed. Multiple relationships may be listed together, e.g., **Attorney/Agent, Contract Purchaser/Lessee, Applicant/Title Owner**, etc. For a multiparcel application, list the Tax Map Number(s) of the parcel (s) for each owner(s) in the Relationship column.)

NAME (enter first name, middle initial, and last name)	ADDRESS (enter number, street, city, state, and zip code)	RELATIONSHIP(S) (enter applicable relationships listed in BOLD above)
John B. Bailey	7201 Glen Forest Drive, Suite 100 Richmond, VA 23226	Agent, Burns & McDonnell Sr. Environmental Specialist
Mark Smedvig, Jr.	9400 Ward Parkway, Kansas City, MO 64114	Agent, Burns & McDonnell Engineer

(check if applicable)

 There are more relationships to be listed and Par. 1(a) is continued further on a "Special Exception Attachment to Par. 1(a)" form.

Special Exception Attachment to Par. 1(b)

DATE: March 26, 2018
(enter date affidavit is notarized)

for Application No. (s): SEA 2015-0087
(enter County-assigned application number (s))

NAME & ADDRESS OF CORPORATION: (enter complete name, number, street, city, state, and zip code)

Burns & McDonnell Engineering Company, Inc.
9400 Ward Parkway
Kansas City, MO 64114

DESCRIPTION OF CORPORATION: (check one statement)

- There are 10 or less shareholders, and all of the shareholders are listed below.
- There are more than 10 shareholders, and all of the shareholders owning 10% or more of any class of stock issued by said corporation are listed below.
- There are more than 10 shareholders, but no shareholder owns 10% or more of any class of stock issued by said corporation, and no shareholders are listed below.

NAMES OF THE SHAREHOLDERS: (enter first name, middle initial, and last name)

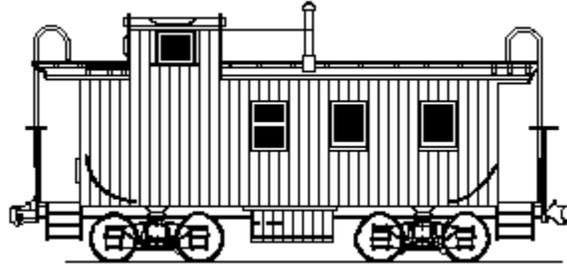
NAME & ADDRESS OF CORPORATION: (enter complete name, number, street, city, state, and zip code)

DESCRIPTION OF CORPORATION: (check one statement)

- There are 10 or less shareholders, and all of the shareholders are listed below.
- There are more than 10 shareholders, and all of the shareholders owning 10% or more of any class of stock issued by said corporation are listed below.
- There are more than 10 shareholders, but no shareholder owns 10% or more of any class of stock issued by said corporation, and no shareholders are listed below.

NAMES OF THE SHAREHOLDERS: (enter first name, middle initial, and last name)

(check if applicable) There is more corporation information and Par. 1(b) is continued further on a "Special Exception Attachment to Par. 1(b)" form.



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, SEPTEMBER 4, 2018, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Order of Business:

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous regular meetings and any special meetings).
2. Report of the Treasurer.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

 - (i) Give her name and address;
 - (ii) Direct her remarks to the Council and not to other citizens present;
 - (iii) Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.

Priority shall be given to persons who have signified to the Clerk their desire to address the Council.
4. Unfinished Business:
 - a. Town Trash Management Plan – Update;
 - b. Discussion of Town Code Violations – Update.
5. Reports of Special Committees.
6. Reports of Standing Committees:
 - a. Planning Commission.
 - i. Proposed 20 Foot High Fence Around Dominion Substation;
 - ii. Discussion of Proposed Ordinance Changes regarding Lot Line Adjustments.
 - b. Architectural Review Board.
 - c. Other Committees:
 - i. Streetscape Committee:
 - Streetscape Right of Way Process – Real Estate Approvals;
 - Proposal for Utility Assessment/Coordination/Design - Update.
 - ii. Haunted Trail – Update and Request for Advance Funds Approval.
 - iii. Communications Committee – New Town Website Official Launch – Request for Approval.
7. New Business:
 - a. LOVE Sculpture for Clifton Day – October 5-11, 2018
 - b. Vultures at Clifton Café Dumpsters – Frequency of Trash Pick Up;
 - c. Parking Spaces in Front of Caboose;
 - d. Town Sign Policy – Reminder/Refresher.
8. Adjournment.